

ALMONTE SANITARY DISTRICT

P.O. BOX 698, MILL VALLEY, CALIFORNIA 94942-0689 (415) 388-8775

DIRECTORS

Lew Kious, Chair
Anne Lahaderne, Secretary-Treasurer
Linda Rames
Kevin Reilly

DISTRICT MANAGER

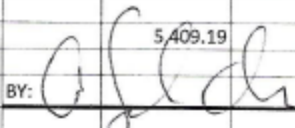
Shonn Dougherty

Minutes from May 20, 2019

Regular Meeting of the Board of Directors
at Sewerage Agency of Southern Marin
450 Sycamore Avenue, Mill Valley

1. Call to Order: Chair Kious called the meeting to order at 7:01 P.M. Present: Lew Kious, Anne Lahaderne, Linda Rames, Kevin Reilly, Shonn Dougherty (District Manager) Dave Haflich (Assistant Manager).
2. Approval of Minutes for March 25, 2019. Motion to Approve by Linda Rames, Kevin Reilly, seconded. Approved 4-0.
3. Public Open Time: New Board Member candidate Robert Cox introduced himself to Board. Lew informed Robert about duties and responsibilities of Board Members. Robert officially stated wants to join Almonte's Board of Directors. Vote to add Robert Cox, Motion made by Kevin and seconded by Anne, approved 4-0.

Matt Willemson from Mill Valley Refuse gave a presentation about the option of Dual Stream Collection. Board voted in favor of accepting Dual Stream. Motion to Approve made by Kevin, seconded by Anne, approved 5-0.
4. Secretary-Treasurer's Report: Anne reported as of this warrant cycle in fiscal 2018-2019, Almonte has spent \$391,317.70, which is 52.7% of the annual budget. This period equates to 92% of the 2018-2019 annual budget. We have \$1,348,978.34 remaining in reserves. Motion to Approve Warrant List made by Linda, Lew seconded. Approved 5-0.
5. Reports by Representatives to Other Meetings: SASM Decided they would not enter a float in the Memorial Day parade this year. \$400,000 was approved for Saltworks and Trestle Glen pump station improvements. \$1,300,000 was approved to C.I.P.P. Almonte sewer line for Collection System improvements.

Almonte Payroll	# of Meetings	Rate	Gross Amt	Net Amt	Check # or Function	Notes
Shonn Dougherty	Salary		3,700.00	3,700.00	3,069.15	10274
David Haflich	Salary		500.00	500.00	461.75	10275
Low Kiou/Almonte	1	125.00	125.00	281.67		10276
SASM	1	100.00	100.00			
(Retroactive \$20x4)		80.00	80.00			
Anne Lahaderne	1	125.00	125.00	115.44		10277
Linda Rames	1	100.00	100.00	92.35		10278
Kevin Reilly	1	100.00	100.00	92.35		10279
Alyssa Schiffmann	1099 1 hr	\$130/hr	130.00	130.00		10280
Paystar Charges			79.70			EFT US Bank
Employer Soc. Sec			299.46			EFT US Bank
Employer Medicare			70.03			EFT US Bank
Total Financial Liability			5,409.19			US Bank
BY:						Anne Lahaderne Sec/Treas
DATE:	5-20-19					

NOT GIVEN

AUDITOR -CONTROLLER
ROOM 225, CIVIC CENTER
SAN RAFAEL, CA 94903

ALMONTE SANITARY DISTRICT

May 20th, 2019

On May 20th, 2019 THE GOVERNING BOARD OF THE ALMONTE SANITARY DISTRICT APPROVED THE FOLLOWING WARRANTS FOR PAYMENT:

WARRANT NUMBER	IN FAVOR OF	PURPOSE	FUND TO BE		
			CHARGED	OBJECT	AMOUNT
182180281	Rolo Rooter (Donald J. Calegari Ent. Inc.)	(Invoice #'s) 13526808, 13525315, 13569655, 13564962, 13579641 - 2 USA's @ \$168.00 and 2 USA's @ \$198 (\$1,842.00 Dipsoa Cat6 main line (extra) Cleaning Program)	8035	521810	2,574.50
182180292	Shonn Dougherty	Fid Ex Copies(\$22.05)	8035	521810	22.05
182180293	Sewer Agency of Southern Marin(SASM)	Hildebrand Consulting EDU Calculation Review Invoice #2969	8035	521810	525.00
182180294	Marin County Tax Collector	County Counsel 3rd Quarter FY 2018-2019	8035	521810	397.25
182180295	SDRMA	Workers' Comp Program Invoice Inv.#65801	8035	521810	885.24
182180296	Almonte Sanitary District	Payroll Funding, Exact May Payroll Liability	8035	511110	5,409.19

SUMMARIES BY CLASS

511110 - SALARIES 5,409.19
521810 - OPERATING EXPENSES 4,404.04
52512- CAPITAL PROJECTS
Total 9,813.23

PAGE TOTAL: \$9,813.23

BY:  Anne Lahaderne

TITLE: Treasurer Sec/Treas

6. Manager's Report: A comprehensive Manager's report was included in the Board Packet.

7. New Business: Board voted on Audit Engagement with Terry Krieg's for the 2018-2019 Audit. Motion made by Anne, seconded by Robert, approved 5-0.

Capital Improvement Project for 2019 explained with direction to spend \$200,000 on remaining QSR (Quick structural rating) 5 graded lines. Motion to approve made by Kevin, seconded by Anne, approved 5-0.

Draft of Budget presented with final proposed next month. Revenue numbers have to be adjusted for final draft.

8. Old Business: Items were moved to Public Open Time.

9. Board Directors Members Open Time: Kevin requested to keep Board Member recruitment on Agenda next month.

10. Next Meeting Date: The next Regular Meeting was set to be June 24, 2018, 7:00pm in the SASM Conference Room.

11. Adjournment: The meeting was adjourned at 8:04pm. Motion to adjourn made by Kevin, Seconded by Linda. Approved 4-0.