

ALMONTE SANITARY DISTRICT

P.O. BOX 698, MILL VALLEY, CALIFORNIA 94942-0689 (415) 388-8775

DIRECTORS

Lew Kiou, Chair
Anne Lahaderne, Secretary-Treasurer
Linda Rames
Kevin Reilly

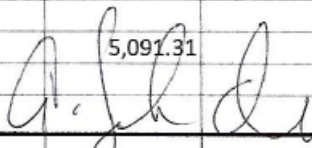
DISTRICT MANAGER

Shonn Dougherty

Minutes from November 26, 2018

Regular Meeting of the Board of Directors
at Sewerage Agency of Southern Marin
450 Sycamore Avenue, Mill Valley

1. Call to Order: Chair Kiou called the meeting to order at 7:01 P.M. Present: Lew Kiou, Anne Lahaderne, Kevin Reilly, (Linda Rames arrived at 7:03 P.M.) Shonn Dougherty (District Manager).
2. Approval of Minutes for October 22, 2018. Motion to Approve by Anne Lahaderne, Kevin Reilly, Seconded. Approved 3-0.
3. Public Open Time: Bill Paisley Introduced himself to the Board. Bill is interested in becoming a Board Member, he will be on Agenda for consideration at D-ecember's meeting.
4. Secretary-Treasurer's Report: Anne presented Board with a brief analysis of Warrant List and financial status. As of this Warrant cycle in fiscal 2018-2019, Almonte has spent \$84,485.27 which is 11.4% of the annual budget. This period equates to 42% of the 2018-2019 annual budget. Almonte has \$876,076.74 remaining in reserves. Motion to Approve Payroll and Warrant List made by Linda, Seconded by Kevin. Approved 4-0.
5. Reports by Representatives to Other Meetings: No Meeting.
6. Manager's Report: A comprehensive Manger's report was included in the Board Packet.
7. New Business: No New Business. (Agenda Items withheld until next meeting)
8. Old Business: No Old Business. (Agenda Items withheld until next meeting)

Almonte Payroll	# of Meetings	Rate	Gross Amt	Net Amt	Check # or Function	Notes
Shonn Dougherty	Salary	3,700.00	3,700.00	3,060.46	10231	
David Haflich	Salary	500.00	500.00	461.75	10232	
Lew Kious/Almonte SASM	1	100.00	100.00	92.35	10233	
Anne Lahaderne	1	80.00	80.00	73.88	10234	
Linda Rames	1	80.00	80.00	73.88	10235	
Kevin Reilly	1	80.00	80.00	73.88	10236	
Alyssa Schiffmann	1099 1 hour	\$130/hr	130.00	130.00	10237	
Paystar Charges			74.00		EFT US Bank	
Employer Soc. Sec			281.48		EFT US Bank	
Employer Medicare			65.83		EFT US Bank	
Total Financial Liability			5,091.31		US Bank	
	BY:			Anne Lahaderne Sec/Treas		
	DATE:	11-26-18				

TO: ROY GIVEN

AUDITOR -CONTROLLER
ROOM 225, CIVIC CENTER
SAN RAFAEL, CA 94903

ALMONTE SANITARY DISTRICT

November 26th, 2018

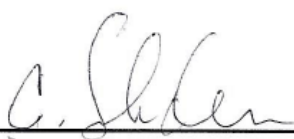
On November 26th, 2018 THE GOVERNING BOARD OF THE ALMONTE SANITARY DISTRICT APPROVED THE FOLLOWING WARRANTS FOR PAYMENT:

WARRANT NUMBER	IN FAVOR OF	PURPOSE	FUND TO BE CHARGED	OBJECT	AMOUNT
182180264	Roto Rooter (Donald J. Calegari Ent. Inc.)	Invoices- 12830604, 12830458, 12838568, 12872827, 12885759, 12900351, 12906513, 12926709, 12954185, 12928578, 12937289, 12957164, 12957905, 12955629. -3 USA's @ \$168.00, 1 USA @ \$198.00, 1 USA @ \$297.00	8035	521810	14,389.00
182180265	Shonn Dougherty	AT&T-District Line, Fed Ex Copies, Office Depot -Printer Ink	8035	521810	118.23
182180266	USPS	PO Box Renewal- One Year	8035	521810	166.00
182180267	CSDA	2019 Membership Renewal	8035	521810	1,059.00
182180268	Marin County Tax Collector	1st Quarter County Counsel	8035	521810	110.00
182180269	Almonte Sanitary District	Payroll Funding, Exact November Payroll Liability	8035	511110	5,091.31

SUMMARIES BY CLASS

511110 - SALARIES	5,091.31
521810 - OPERATING EXPENSES	15,852.23
522512- CAPITAL PROJECTS	
Total	20,943.54

PAGE TOTAL: \$20,943.54

BY: 
TITLE: Director Sec/Treas

9. Board Directors Members Open Time: Moving forward Lew requested a copy of Meeting Agenda to review on the Wednesday before Board meeting. He also would like Board Members to receive Meeting Agenda via email on the Thursday before meeting. Agenda must be posted no later than the Thursday before Board Meeting in the SASM outdoor public bulletin box.

10. Next Meeting Date: The next Regular Meeting was set to be Monday, December 17, 2018, 7:00pm in the SASM Conference Room.

11. Adjournment: The meeting was adjourned at 7:35pm. Motion to adjourn made by Anne, Seconded by Kevin. Approved 4-0.