

ALMONTE SANITARY DISTRICT

P.O. BOX 698, MILL VALLEY, CALIFORNIA 94942-0689 (415) 388-8775

DIRECTORS

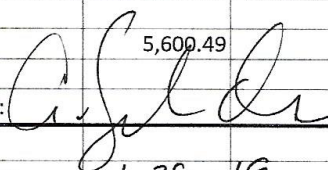
Lew Kious, Chair
Anne Lahaderne, Secretary-Treasurer
Bill Paisley
Linda Rames
Kevin Reilly

DISTRICT MANAGER

Shonn Dougherty

Minutes from January 28, 2018 Regular Meeting of the Board of Directors at Sewerage Agency of Southern Marin 450 Sycamore Avenue, Mill Valley

1. Call to Order: Chair Kious called the meeting to order at 7:02 P.M. Present: Lew Kious, Anne Lahaderne, Linda Rames, Bill Paisley, Kevin Reilly, Shonn Dougherty (District Manager) Dave Haflich (Assistant Manager). Bill Paisley officially sworn in as new Board Member.
2. Approval of Minutes for December 17, 2018. Amendments made. Motion to Approve by Anne Lahaderne, Linda Rames, Seconded. Approved 5-0.
3. Public Open Time: Two Residents from Almonte's District, Shayan Mir and Freddie Cobey were present.
4. Secretary-Treasurer's Report: Anne pointed out that Warrant List items must be broken down when combining multiple receipts. The exact number amount of each item must be shown in the purpose box. As of this warrant cycle in fiscal 2018-2019, we have spent \$334,145.40, which is 45% of the annual budget. This period equates to 59% of the 2018-2019 annual budget. We have \$1,070,506.37 remaining in reserves. Motion to Approve Warrant List made by Linda, Kevin seconded. Approved 5-0.
5. Reports by Representatives to Other Meetings: The SASM Board approved a resolution to adopt the Uniform Public Construction Cost Accounting Act, which will enhance our bid-releasing process. Board approved an expenditure of \$2,232,000 for rehabilitation of the Ricardo Pump Station in Strawberry. This was a planned activity funded by the recent bond issuance. Held election of officers and all current officers were elected for another term, Lew Kious elected for one more year as President.

Almonte Payroll	# of Meetings	Rate	Gross Amt	Net Amt	Check # or Function	Notes
Shonn Dougherty	Salary	3,700.00	3,700.00	3,069.15	10245	
David Haflich	Salary	500.00	500.00	461.75	10246	
Lew Kious/Almonte	1	125.00	125.00	189.32	10247	
SASM	1	80.00	80.00			
Anne Lahaderne	1	125.00	125.00	115.44	10248	
Bill Paisley	1	100.00	100.00	92.35	10249	
Linda Rames	1	100.00	100.00	92.35	10250	
Kevin Reilly	1	100.00	100.00	92.35	10251	
Alyssa Schiffmann	1099 2.5 hour	\$130/hr	325.00	325.00	10252	
Paystar Charges				76.00	EFT US Bank	
Employer Soc. Sec				299.46	EFT US Bank	
Employer Medicare				70.03	EFT US Bank	
Total Financial Liability			5,600.49		US Bank	
			BY: 		Anne Lahaderne Sec/Treas	
			DATE: 1-28-19			

TO: ROY GIVEN
AUDITOR - CONTROLLER
ROOM 225, CIVIC CENTER
SAN RAFAEL, CA 94903

ALMONTE SANITARY DISTRICT
January 28th, 2019

On January 28th, 2019 THE GOVERNING BOARD OF THE ALMONTE SANITARY DISTRICT APPROVED THE FOLLOWING WARRANTS FOR PAYMENT:


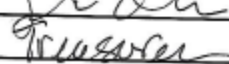
WARRANT NUMBER	IN FAVOR OF	PURPOSE	FUND TO BE		
			CHARGED	OBJECT	AMOUNT
182180274	Roto Rooter (Donald J. Calegar Ent. Inc.)	13048455, 13055607, 13065854, 13049880, 13048679, 13064103, 13066144, 13085828, 13100406, 13116541, 13131911, 13114129, 13113485, 13137397, 13138891, 13141463, 13151750 > (Invoice #s) - 4 USA's, 3 @ \$188.00, 1 @ \$198.00.	8005	521810	21,118.00
182180275	Shonn Dougherty	Fed Ex Copies (\$23.75), Office Depot Ink (\$70.27), AT&T Phone (\$152.74), Microsoft Office 365 (\$69.99).	8035	521810	316.75
182180276	SASM	2018/2019 Member Agency Assessment First Installment	8035	521810	203,206.50
182180277	Matin County Dept. of Public Works	Annual Encroachment Permit Renewal 2018/2019	8005	521810	400.00
182180278	Almonte Sanitary District	Payroll Funding, Exact January Payroll Liability	8005	511110	5,600.49

SUMMARIES BY CLASS

511110 - SALARIES 5,600.49
521810 - OPERATING EXPENSES 225,249.25
522512 - CAPITAL PROJECTS

Total 230,849.74

PAGE TOTAL: 230,849.74

BY: 
TITLE:  Anne Lahaderne Sec/Treas

6. Manager's Report: A comprehensive Manager's report was included in the Board Packet.

7. New Business:

Almonte Board nominated Lew Kious to the Marin LAFCo commission as a regular Special District Member. Linda Motioned, Anne seconded. Approved nomination 5-0.

Lew presented Board with Zero Waste Marin's Local Task Force Special District seat availability. Almonte's Directors are not interested in position on Zero Waste Marin's Task Force at this time.

Before adopting an Appropriations Limit for State Controllers Report Lew wanted more information. Standard CPI factors need to be explained clearly, into what process does the growth factor get inserted. Shonn will get more information for the Board from Terry Krieg concerning the Gann Proposition 13 Limit and how it is used.

8. Old Business: Senior discount for Almonte's District was brought to the Board's attention by Freddie Cobey an Almonte resident. She asked the Board if they would consider giving a discount to senior citizens in community. The Board has no information on how many seniors are in District or what the discount might be at present time. Analysis would have to be taken in consideration before a discount could be given. Anne read an email from Jack Govi from 2017 stating a rate adjustment or waiver would constitute a gift of public funds. Lew informed Board that there is no provision in law that supports having a discount based on age. Marin does not have a District with reduction rates based on age. Ross Valley does have an appeal process for economically disadvantaged residents. Board rejected a motion to consider discount based on income or age. Board rejected a motion to consider a readjustment of fees based on second units.

9. Board Directors Members Open Time: Lew reminded the Board to file the Form 700 tax information.

10. Next Meeting Date: The next Regular Meeting was set to be Monday, February 25, 2018, 7:00pm in the SASM Conference Room.

11. Adjournment: The meeting was adjourned at 8:08pm. Motion to adjourn made by Linda, Seconded by Kevin. Approved 5-0.

