

ALMONTE SANITARY DISTRICT

P.O. BOX 698, MILL VALLEY, CALIFORNIA 94942-0698 (415) 388-8775

DIRECTORS

Lew Kious, Chair
Casey Bertenthal, Secretary-Treasurer
Anne Lahaderne
Linda Rames
Laura Marks

DISTRICT MANAGER

Shonn Dougherty

Minutes from October 27, 2025 Regular Meeting of the Board of Directors at Sewerage Agency of Southern Marin 450 Sycamore Avenue, Mill Valley

1. Call to Order: Chair Lew Kious called the meeting to order at 6:00 P.M. Present: Lew Kious, Linda Rames, Anne Lahaderne, Casey Bertenthal, Laura Marks, Dave Haflich, Shonn Dougherty (District Manager).
2. Approval of Minutes for September 22, 2025 Meeting. Motion to Approve by Linda, Seconded by Laura. Approved 5 -0.
3. Public Open Time:
4. Secretary-Treasurer's Report: Casey reported as of this warrant cycle in fiscal 2025-26, we have spent \$119,811.43. This period equates to 33.3% of the 2025-26 annual budget year. We have \$626,077.95 remaining in reserves. Motion to Approve made by Linda, Seconded by Laura. Approved 5-0.
5. Reports by Representatives to Other Meetings: Lew attended the Marin CSDA Meeting. Garrett Toy from Tam Valley Community Services is the new Chairperson for Marin Special Districts. State representative Colleen Haley is reengaging to get Marin active again. SASM meeting focused on continuing need for a new alarm system. Project awarded \$150k for new system.

October 2025
Staff Consultant Payments

Almonte Payroll	# of Meetin	Rate	Gross Amt	Net Amt	Check # or Function	Notes
Shonn Dougherty	Salary	4,440.83	4,440.83	3,685.83	10852	
David Haflich	Salary	500.00	500.00	461.75	10853	
Law Kious/Almonte	3	175.00	525.00	484.84	10854	SAGM, ASD, Marin CSDA
Anne Lahoderne	1	150.00	150.00	138.53	10855	
Laura Marks	1	150.00	150.00	138.53	10856	
Linda Ramos	1	150.00	150.00	138.53	10857	
Casey Bertenthal	1	175.00	175.00	161.61	10851	
Alyssa Schilfmann	1009-1.5hr	\$152/hr	228.00	228.00	10858	
Coastal Payroll Charges			129.58		EFT US Bank	
Employer Soc. Sec			377.63		EFT US Bank	
Employer Medicare			88.31		EFT US Bank	
Total Financial Liability			6,914.35		US Bank	
					BY: 	Casey Bertenthal Sec/Treas
					DATE: 10/27/25	

SAN RAFAEL, CA 94903

October 27, 2025

On October 27, 2025 THE GOVERNING BOARD OF THE ALMONTE SANITARY DISTRICT APPROVED THE FOLLOWING WARRANTS FOR PAYMENT:

WARRANT NUMBER	IN FAVOR OF	PURPOSE	FUND TO BE		
			CHARGED	OBJECT	AMOUNT
182800727	Roto Rooter (Donald J Calegari Ent. Inc.)	3 USA'S @ \$225.00 (\$675.00), 2025 Cleaning Program (\$1,770.00)	8035	521810	2,445.00
182180728	Shonn Dougherty	AT&T District Phone Bill (\$42.58), Google Workspace (\$33.60), Zoom Renewal (\$199.90)	8035	521810	236.09
182180729	Nute Engineering	CIP 2025	8035	521810	13,548.00
182180730	Nute Engineering	CIP 2025	8035	521810	221.00
182180731	CSDA	Annual Membership Dues Jan- Dec 2026	8035	521810	3,632.00
182180732	Almonte Sanitary District	Payroll Funding, October Liability	8035	511110	6,914.35

SUMMARIES BY CLASS

511110 SALARIES
521810 OPERATING EXPENSES
522512 CAPITAL PROJECTS

6,914.³⁵
6,313.⁰⁹
13,769.⁰⁰

Total 26,996.⁴⁴

PAGE TOTAL: 26,996.⁴⁴

BY:  Casey Bertenthal
TITLE: Secretary Treasurer Sec/Treas

6. Manager's Report: A comprehensive Manager's report was included in the Board Packet.

7. New Business:

1. **(Adjourn to Closed Session)** The Board will adjourn to closed session regarding the following items: PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov't Code § 54957)
Closed session began at 6:27 pm. The Board approved a 4% salary increase for Shonn Dougherty, from \$53,290/yr to \$55,421.60/yr.
Meeting was reconvened at 6:48pm.

8. Old Business:

1. **2025 CIP Update-** Shonn updated the Board that a notice was published in the Marin Independent Journal inviting CIP sealed bids for a bid opening November 18, 2025.

9. Board Directors Members Open Time:

10. Next Meeting Date: November 24, 2025 @ 6pm.

11. Adjournment: The meeting was adjourned at 6:50 pm. Motion to adjourn made by Lew, Seconded by Anne. Approved 5-0.