

ALMONTE SANITARY DISTRICT

P.O. BOX 698, MILL VALLEY, CALIFORNIA 94942-0698 (415) 388-8775

DIRECTORS

Lew Kious, Chair
Casey Bertenthal, Secretary-Treasurer
Anne Lahaderne
Linda Rames
Robert Cox

DISTRICT MANAGER

Shonn Dougherty

Minutes from May 22, 2023

Regular Meeting of the Board of Directors
at Sewerage Agency of Southern Marin
450 Sycamore Avenue, Mill Valley

1. Call to Order: Chair Kious called the meeting to order at 6:00 P.M. Present: Lew Kious, Linda Rames, Robert Cox, Dave Haflich, Shonn Dougherty (District Manager). Casey Bertenthal and Anne Lahaderne attended via Zoom.
2. Approval of Minutes for April 24, 2023 Meeting. Motion to Approve by Linda, Seconded by Robert. Approved 5-0.
3. Public Open Time:
4. Secretary-Treasurer's Report: Shonn reported as of this warrant cycle in fiscal 2022-23, we have spent \$471,987.89 which is 37.1% of the annual budget. This period equates to 91% of the 2022-23 annual budget year. We have \$1,198,800.99 remaining in reserves. Motion to approve made by Linda, Seconded by Robert. Approved 5-0.
5. Reports by Representatives to Other Meetings: Lew attending SASM Board Meeting. Board Meeting was held in person. The Annual Budget was on the Agenda, Budget was approved. A slight increase in SASM charges to Districts will be in effect next year. Board authorized CIP to refurbish one of the input lines from Mill Valley.

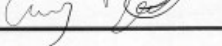
On May 22, 2023 THE GOVERNING BOARD OF THE ALMONTE SANITARY DISTRICT
 APPROVED THE FOLLOWING WARRANTS FOR PAYMENT:

WARRANT			FUND TO BE		
NUMBER	IN FAVOR OF	PURPOSE	CHARGED	OBJECT	AMOUNT
182180563	Roto Rooter (Donald J Calegari Ent Inc)	8 USA's @ (\$225.00)-\$1,800.00, Cleaning Program \$5,227.50, 230 Perry St \$500.00	8035	521810	7,527.50
182180564	Shonn Dougherty	AT&T District Phone Bill (\$41.87), Google Workspace (\$12.00) Staples (\$89.57), USPS (\$18.90)	8035	521810	162.34
182180565	Nute Engineering	2022-23 CIP Engineering INV# 22578	8035	521810	2,326.50
182180566	Central Marin Sanitation Agency	Fog Program Jan 1- March 31, 2023	8035	521810	139.78
182180567	Almonte Sanitary District	Payroll Funding, May Payroll Liability	8035	511110	6,179.33

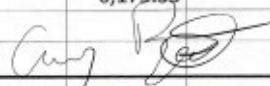
SUMMARIES BY CLASS

511110 SALARIES	6,179.33
521810 OPERATING EXPENSES	7,829.62
522512 CAPITAL PROJECTS	2,326.50
Total	16,335.45

PAGE TOTAL: 16,335.45

BY:  Casey Bertenthal
 TITLE: **Secretary Treasurer** Sec/Treas

May 2023
 Staff Consultant Payments

Almonte Payroll	# of Meetings	Rate	Gross Amt	Net Amt	Check # or Function	Notes
Shonn Dougherty	Salary	4,066.67	4,066.67	3,388.54	10640	
David Haflich	Salary	500.00	500.00	461.75	10641	
Lew Kiou/Almonte	2	175.00	350.00	323.22	10642	Meetings-Almonte, SASM
Anne Lahaderne	1	150.00	150.00	138.52	10643	
Linda Rames	1	150.00	150.00	138.52	10644	
Robert Cox	1	150.00	150.00	138.52	10639	
Casey Bertenthal						
Alyssa Schiffmann	1099-2.25 hrs	\$135/hr	303.75	303.75	10645	
Coastal Payroll Charges			98.34		EFT US Bank	
Employer Soc. Sec			332.74		EFT US Bank	
Employer Medicare			77.83		EFT US Bank	
Total Financial Liability			6,179.33		US Bank	
BY:  Casey Bertenthal						Sec/Treas
DATE: 5/30/2023						

6. Manager's Report: A comprehensive Manager's report was included in the Board Packet.

7. New Business:

Resolution 2023-01- Adopting the Appropriations Limit for Fiscal Year 2021-2022 (Audit). The Board approved the annual Appropriations Limit for Fiscal Year 2021-2022 at \$89,850. Motion made by Robert, seconded by Linda. Approved 5-0.

2022-2023 CIP Bid Approval and Award Contract. Glosage Engineering Inc. of Richmond was the lowest responsive Base Bid. Base Bid of \$224,248.00 and an Additive Alternate Bid of \$116,550.00 for a total of \$340,799.00. Engineers estimate was \$425k. Lew suggested Dave investigate remaining lines that need attention and submit a report at next month's meeting. These lines potentially could be added to current CIP.

8. Old Business:

9. Board Directors Members Open Time:

10. Next Meeting Date: June 26, 2023 @ 6pm.

11. Adjournment: The meeting was adjourned at 6:27pm. Motion to adjourn made by Lew, Seconded by Robert. Approved 5-0.

