
ALMONTE SANITARY DISTRICT

P.O. BOX 698, MILL VALLEY, CALIFORNIA 94942-0698 (415) 388-8775

DIRECTORS

Lew Kious, Chair
Casey Bertenthal, Secretary-Treasurer
Anne Lahaderne
Linda Rames
Robert Cox

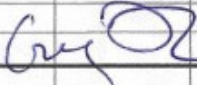
DISTRICT MANAGER

Shonn Dougherty

Minutes from October 24, 2022 Regular Meeting of the Board of Directors at Sewerage Agency of Southern Marin 450 Sycamore Avenue, Mill Valley

1. Call to Order: Chair Kious called the meeting to order at 5:01 P.M. Present: (Via Zoom Video Platform) Lew Kious, Anne Lahaderne, Linda Rames, Robert Cox, Casey Bertenthal, David Haflich, Shonn Dougherty (District Manager).
2. AB 361 Adopt a Monthly Resolution to Meet Remotely: Motion to Approve by Linda, Seconded by ROBERT. Approved 5-0.
3. Approval of Minutes for September 26, 2022 Meeting. Motion to Approve by Lew, Seconded by Casey. Approved 5-0.
4. Public Open Time:
5. Secretary-Treasurer's Report: Casey reported as of this warrant cycle in fiscal 2022-23, we have spent \$78,178.08 which is 6.1% of the annual budget. This period equates to 33.3% of the 2022-23 annual budget year. We have \$789,352.74 remaining in reserves. Motion to approve made by Anne, Seconded by Linda. Approved 5-0.
6. Reports by Representatives to Other Meetings: Lew reported the SASM meeting was a short one with a quick briefing on the current status of the plant.

October 2022
Staff Consultant Payments

Almonte Payroll	# of Meetings	Rate	Gross Amt	Net Amt	Check # or Function	Notes
Shonn Dougherty	Salary	4,066.67	4,066.67	3,363.73	10585	
Javid Haflich	Salary	500.00	500.00	461.75	10586	
Andrew Kious/Almonte	1	125.00	125.00	207.79	10587	Meetings-Almonte, SASM
	1	100.00	100.00			
Ann Lahaderne	1	100.00	100.00	92.35	10588	
Linda Rames	1	100.00	100.00	92.35	10589	
Robert Cox	1	100.00	100.00	92.35	10584	
Casey Bertenthal	1	125.00	125.00	115.44	10583	
Melissa Schiffmann	1099-1.75 hr	\$135/hr	236.25	236.25	10590	
Coastal Payroll Charges			90.76		EFT US Bank	
Employer Soc. Sec			323.43		EFT US Bank	
Employer Medicare			75.64		EFT US Bank	
Total Financial Liability			5,942.75		US Bank	
			BY: 		Casey Bertenthal	Sec/Treas
			DATE: 10/24/22			

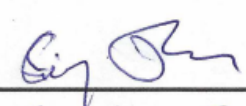
On October 24, 2022 THE GOVERNING BOARD OF THE ALMONTE SANITARY DISTRICT APPROVED THE FOLLOWING WARRANTS FOR PAYMENT:

WARRANT NUMBER	IN FAVOR OF	PURPOSE	FUND TO BE		
			CHARGED	OBJECT	AMOUNT
182180531	Roto Rooter (Donald J Calegarl Ent Inc)	3 USA's @ \$180.00 (\$540.00), Cleaning Program (\$23,057.50), Emergency (\$2,670.00)	8035	521810	26,267.50
182180532	Shonn Dougherty	AT&T District Phone Bill (\$49.67), Fed Ex Copies (\$49.79), Google Workspace (\$4.40)	8035	521810	103.86
182180533	California Special Districts Association	2023 CSDA Membership Renewal	8035	521810	3,391.00
182180534	R.J. Ricciardi, Inc.	Completion of the State Controller's Report	8035	521810	1,000.00
182180535	Marin County Registrar of Voters	Primary Elections June 2022 Set Up Fee	8035	521810	250.00
182180536	Almonte Sanitary District	Payroll Funding, October Payroll Liability	8035	511110	5,942.75

SUMMARIES BY CLASS

511110 SALARIES	5,942.75
521810 OPERATING EXPENSES	31,012.36
522512 CAPITAL PROJECTS	
Total	36,955.11

PAGE TOTAL: 36,955.11

BY:  Casey Bertenthal
TITLE: Secretary Treasurer Sec/Treas

7. Manager's Report: A comprehensive Manager's report was included in the Board Packet.

8. New Business:

Consideration of Primrose Path Segment in upcoming CIP Bid- Shonn and Dave presented information to the Board concerning the District Line running down Primrose Path. The homeowner at 107 Primrose Path contacted ASD about neighbors pitching in to possibly doing an asphalt overlay, and if Almonte had any plans to dig up the street to access pipework. Almonte's line has two segments with the upper segment needing attention and replacement soon. The Board was made aware that this segment could be added to the 2022-23 Capital Improvement Project. The asphalt overlay is on hold with neighbors waiting on status of pipe project. Dave recommended putting project on hold for the time being and repair line after the CIP. The Board agreed with Dave's recommendation to not include the Primrose pipework in this year's CIP.

New Printer for Home Office- Shonn included a page with an HP printer description and price in the Board Packet. The Board approved the need for, and purchase of a new printer for the District Manger's home office.

9. Old Business:

10. Board Directors Members Open Time:

11. Next Meeting Date: November 28, 2022 @ 5pm.

12. Adjournment: The meeting was adjourned at 5:17pm. Motion to adjourn made by Anne, Seconded by Linda. Approved 5-0.

