

ALMONTE SANITARY DISTRICT

P.O. BOX 698, MILL VALLEY, CALIFORNIA 94942-0689 (415) 388-8775

DIRECTORS

Lew Kious, Chair
Anne Lahaderne, Secretary-Treasurer
Linda Rames
Robert Cox

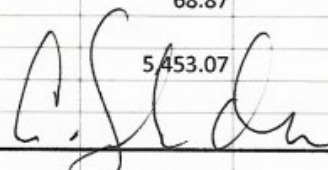
DISTRICT MANAGER

Shonn Dougherty

Minutes from June 22, 2020

Regular Meeting of the Board of Directors
at Sewerage Agency of Southern Marin
450 Sycamore Avenue, Mill Valley

1. Call to Order: Chair Kious called the meeting to order at 5:05P.M. Present: (Via Zoom Video Platform) Lew Kious, Anne Lahaderne, Linda Rames (arrived at 5:15pm), (Robert Cox -Via Phone with permission from the Brown Act), Dave Haflich, Shonn Dougherty (District Manager).
2. Approval of Minutes for May 18, 2020 Meeting. Motion to Approve by Anne, seconded by Robert. Approved 3-0.
3. Public Open Time: No Public.
4. Public Hearing: Review and Approval of Dipsea Café Administrative Order. (Postponed due to Shelter in Place)
5. Secretary-Treasurer's Report: Anne reported as of this warrant cycle in fiscal 2019-2020, we have spent, \$1,030,539.22 which is 132.8% of the annual budget. This period equates to 100% of the 2019-2020 annual budget. We have \$957,811.78 remaining in reserves. Motion to approve Warrant List and payroll made by Lew, Robert seconded. Approved 3-0.
6. Reports by Representatives to Other Meetings: Lew attended three Board meetings since last month. SASM Board approved budget with a 5% increase in Special Districts assessments for next year, and tentatively approved \$8M plant refurbishment fund. LAFCO Meeting- Lew was responsible for reducing assessment fees to each of the District entities by 10% for upcoming year. The Marin Chapter of California Special Districts Association was officially approved by and accepted into the CSDA.
7. Manager's Report: A comprehensive Manager's report was included in the Board Packet. Lew wanted an audit performed on Property Tax Bill to confirm correct

Almonte Payroll	# of Meetings	Rate	Gross Amt	Net Amt	Check # or Function	Notes
Shonn Dougherty	Salary	3,700.00	3,700.00	3,077.50	10369	
David Haflich	Salary	500.00	500.00	461.75	10370	
Lew Kious/Almonte	1	125.00	125.00	207.79	10371	
	1	100.00	100.00			
Anne Lahaderne	1	125.00	125.00	115.44	10372	
Linda Rames	1	100.00	100.00	92.35	10373	
Robert Cox	1	100.00	100.00	92.35	10368	
Alyssa Schiffmann	1099- 2 hrs	\$130/hr	260.00	260.00	10374	
Paystar Charges			79.70		EFT US Bank	
Employer Soc. Sec			294.50		EFT US Bank	
Employer Medicare			68.87		EFT US Bank	
Total Financial Liability			5,453.07		US Bank	
BY:						Anne Lahaderne Sec/Treas
DATE:	6-22-20					

TO: ROY GIVEN

AUDITOR -CONTROLLER
ROOM 225, CIVIC CENTER
SAN RAFAEL, CA 94903

ALMONTE SANITARY DISTRICT

June 22, 2020

On June 22, 2020 THE GOVERNING BOARD OF THE ALMONTE SANITARY DISTRICT APPROVED THE FOLLOWING WARRANTS FOR PAYMENT:


WARRANT NUMBER	IN FAVOR OF	PURPOSE	FUND TO BE		
			CHARGED	OBJECT	AMOUNT
182180367	Roto Rooter (Donald J Calegari Ent Inc.)	USA's 8- 5@-\$168.00,3@-\$198.00	8035	521810	1,434.00
182180368	Sewerage Agency Of Southern Marin	2019/2020 Member Agency Assessment Invoice# 3157	8035	521810	216,083.50
182180369	Shonn Dougherty	AT&T(\$35.88) USPS Stamps(\$16.50) Office Depot-ink(\$76.29)	8035	521810	128.67
182180370	Marin County Tax Collector	County Counsel 3rd QTR FY 2019-2020	8035	521810	1,813.50
182180371	Marin County Registrar of Voters	Election Setup Fee	8035	521810	250.00
182180372	Almonte Sanitary District	Payroll funding, Exact June Payroll Liability	8035	511110	5,453.07

SUMMARIES BY CLASS

511110 SALARIES 5,453.07
521810 OPERATING EXPENSES 219,709.67
522512 CAPITAL PROJECTS

Total 225,162.74

PAGE TOTAL: 225,912.74

BY:  Anne Lahaderne
TITLE: Treasurer Sec/Treas

charges to residents, and bill parcels 5 years retroactively if they have not payed since Almonte's 2015 Ordinance.

8. New Business: (Budget)- Preliminary Budget presented, approved with an adjustment to add \$30K to website/IT Support. Motion to Approve Budget made by Linda, Seconded by Anne. Approved 4-0.

9. Old Business: (Postponed due to Shelter in Place)

10. Board Directors Members Open Time:

11. Next Meeting Date: July 27, 2020 @ 5pm.

12. Adjournment: The meeting was adjourned at 5:28pm. Motion to adjourn made by Linda, Seconded by Anne. Approved 4-0.

