
ALMONTE SANITARY DISTRICT

P.O. BOX 698, MILL VALLEY, CALIFORNIA 94942-0698 (415) 388-8775

DIRECTORS

Lew Kious, Chair
Casey Bertenthal, Secretary-Treasurer
Anne Lahaderne
Linda Rames
Robert Cox

DISTRICT MANAGER

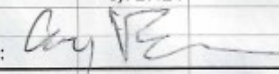
Shonn Dougherty

Minutes from February 27, 2023

Regular Meeting of the Board of Directors
at Sewerage Agency of Southern Marin
450 Sycamore Avenue, Mill Valley

1. Call to Order: Chair Kious called the meeting to order at 5:06 P.M. Present: (Via Zoom Video Platform) Lew Kious, Anne Lahaderne, Linda Rames, Robert Cox (joined at 5:16 P.M.), Casey Bertenthal, Dave Haflich, Shonn Dougherty (District Manager).
2. AB 361 Adopt a Monthly Resolution to Meet Remotely: Motion to Approve by Linda, Seconded by Anne. Approved 4-0.
3. Approval of Minutes for January 23, 2023 Meeting. Motion to Approve by Casey, Seconded by Linda. Approved 4-0.
4. Public Open Time:
5. Secretary-Treasurer's Report: Casey reported as of this warrant cycle in fiscal 2022-23, we have spent \$423,742.69 which is 33.3% of the annual budget. This period equates to 67% of the 2022-23 annual budget year. We have \$915,601.53 remaining in reserves. Motion to approve made by Anne, Seconded by Linda. Approved 4-0.
6. Reports by Representatives to Other Meetings: Lew reported that the SASM meeting entailed Mark Grushayev updating the Board about construction on the plant. No violations or issues to report. LAFCo meeting reviewed first version of Municipal Service Review, no issues of concern.

February 2023
Staff Consultant Payments

Almonte Payroll	# of Meetings	Rate	Gross Amt	Net Amt	Check # or Function	Notes
Shonn Dougherty	Salary	4,066.67	4,066.67	3,388.54	10617	
David Haflich	Salary	500.00	500.00	461.75	10618	
Lew Kiou/Almonte	3	175.00	525.00	484.84	10619	Meetings-Almonte, SASM, CSDA
Anne Lahaderne	1	150.00	150.00	138.53	10620	
Linda Rames	1	150.00	150.00	138.53	10621	
Robert Cox	1	150.00	150.00	138.53	10616	
Casey Bertenthal	1	175.00	175.00	161.61	10615	
Alyssa Schiffmann	1099-3.5 hrs	\$135/hr	472.50	472.50	10622	
Coastal Payroll Charges			100.76		EFT US Bank	
Employer Soc. Sec			354.44		EFT US Bank	
Employer Medicare			82.87		EFT US Bank	
Total Financial Liability			6,727.24		US Bank	
BY: 					Casey Berten	Sec/Treas
DATE: 2/27						

On February 27, 2023 THE GOVERNING BOARD OF THE ALMONTE SANITARY DISTRICT APPROVED THE FOLLOWING WARRANTS FOR PAYMENT:

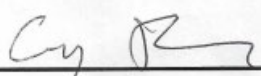
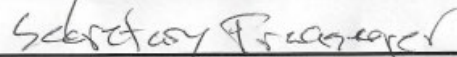
WARRANT NUMBER	IN FAVOR OF	PURPOSE	FUND TO BE CHARGED	OBJECT	AMOUNT
182180051	Roto Rooter (Donald J Calegari Ent Inc)	1 USA @ (\$180.00) 3 USA's @ (\$225.00) 2022 Cleaning Program (\$23,242.50)	8035	521810	24,097.50
182180052	Shonn Dougherty	AT&T District Phone Bill (\$41.93), Staples (\$6.66), Google Workspace (\$12.00), Staples (\$108.12)	8035	521810	168.71
182180053	Sewerage Agency of Southern Marin	CSRMA 2023 Pooled Liability Insurance	8035	521810	7,419.00
182180054	Nute Engineering	2022-23 CIP Engineering INV# 22441	8035	522512	6,855.00
182180055	Terry Krieg	Fiscal Year 2022 Audit Service	8035	521810	7,500.00
182180056	Almonte Sanitary District	Payroll Funding, February Payroll Liability	8035	511110	6,727.24

SUMMARIES BY CLASS

511110 SALARIES	6,727.24
521810 OPERATING EXPENSES	39,185.21
522512 CAPITAL PROJECTS	6,855.00

Total 52,767.45

PAGE TOTAL: 52,767.45

BY:  Casey Bertenthal
 TITLE:  Sec/Treas

7. Manager's Report: A comprehensive Manager's report was included in the Board Packet.

8. New Business:

Inform Board about SASM's RFP draft for sewer system maintenance and spill response- Shonn updated Board about SASM's RFP with Roto Rooter concerning rates and services. Each SASM agency has their own individual contract with Roto Rooter and the response will serve as a guide to weigh options for Districts. Districts can use the Proposal as a template if they choose. SASM's Roto Rooter contract expires in October 2023.

Consider Joining the Tamalpais Area Community to support Community Plans- Lew informed Board that the Marin County Board of Supervisors passed a Resolution concerning housing elements required in Marin County. Sharon Rushton petitioned Board of Supervisors with concerns of the Resolution. Linda added that Almonte fits into the Tam Valley Planning Commission explaining that the County plans don't fit what Tam Valley has worked so hard to preserve. Linda proposed Almonte back Lew's signature supporting Sharon's petition to preserve the 1992 Community Plan (updated 5 years ago) of Tam Valley housing and building elements.

9. Old Business:

Reconfirm time for March In-Person Board Meeting- Board agreed on 6pm at the SASM Board Room

Consideration of enacting Sewer Service Rebate Program or Change Rate- Lew suggested putting it on the April Meeting Agenda.

10. Board Directors Members Open Time:

11. Next Meeting Date: March 27, 2023 @ 6pm.

12. Adjournment: The meeting was adjourned at 5:30pm. Motion to adjourn made by Linda, Seconded by Lew. Approved 5-0.

