

# ALMONTE SANITARY DISTRICT

P.O. BOX 698, MILL VALLEY, CALIFORNIA 94942-0689 (415) 388-8775

## DIRECTORS

Lew Kious, Chair  
Anne Lahaderne, Secretary-Treasurer  
Linda Rames  
Robert Cox  
Casey Bertenthal

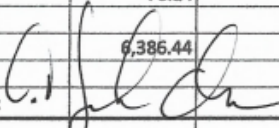
DISTRICT MANAGER  
Shonn Dougherty

## Minutes from February 22, 2020

Regular Meeting of the Board of Directors  
at Sewerage Agency of Southern Marin  
450 Sycamore Avenue, Mill Valley

1. Call to Order: Chair Kious called the meeting to order at 5:04 P.M. Present: (Via Zoom Video Platform) Lew Kious, Anne Lahaderne, Linda Rames, Robert Cox, Casey Bertenthal, Dave Haflich, Shonn Dougherty (District Manager).
2. Approval of Minutes for January 25, 2021 Meeting. Motion to Approve by Linda, Seconded by Anne. Approved 5-0.
3. Public Open Time: No Public.
4. Secretary-Treasurer's Report: Anne reported as of this warrant cycle in fiscal 2020-2021, we have spent, \$383,034.04 which is 34.3% of the annual budget. This period equates to 67% of the 2020-2021 annual budget. We have \$1,054,277.85 remaining in reserves. Motion to approve Warrant List and payroll made by Linda, Seconded by Casey. Approved 5-0.
5. Reports by Representatives to Other Meetings: Lew reported that he attended three meetings in February. One SASM meeting, one CSDA and one SWPG meeting. SASM meeting dealt with the decision to keep Comcast's switching equipment on the SASM grounds for a fee. Board decided to allow Comcast an 8 square foot lease space for storage at \$24k a year. CSDA Board filled a position by renomination and discussed how to manage new State Law SB 1383 in effect January 2022. Law will require Districts to inspect and enforce what garbage is allowed and how garbage is separated in cans. SWPG (Solid Waste Working Group) is a group of CSDA members formed with Districts to joint negotiations with MVRs. Subject at meeting was discussing possible solutions of hauling solid waste.

Almonte Sanitary District  
February 2021  
Staff Consultant Payments

Almonte Payroll	# of Meetings	Rate	Gross Amt	Net Amt	Check # or Function	Notes
Shonn Dougherty	Salary	3,700.00	3,700.00	3,081.52	10426	
David Haflich	Salary	500.00	500.00	461.75	10427	
Low Kiou/Almonte	1	125.00	125.00	484.83	10428	Low received \$100 for an extra SASM meeting in Jan, & 2 additional Feb meetings for CSDA and SWPG.
	4	100.00	400.00			
Anne Lahaderne	1	125.00	125.00	115.43	10429	
Linda Rames	1	100.00	100.00	92.35	10430	
Robert Cox	1	100.00	100.00	92.35	10425	
Casey Bertenthal	2	100.00	200.00	184.70	10424	
Alyssa Schiffmann	1099- 5 hrs	\$130/hr	650.00	650.00	10431	
Coastal Payroll Charges			84.80		EFT US Bank	
Employer Soc. Sec			325.50		EFT US Bank	
Employer Medicare			76.14		EFT US Bank	
Total Financial Liability			6,386.44		US Bank	
BY:					Anne Lahaderne	Sec/Treas
DATE:	2-22-21					

AUDITOR -CONTROLLER  
ROOM 225, CIVIC CENTER  
SAN RAFAEL, CA 94903

**ALMONTE SANITARY DISTRICT**

February 22, 2021

On February 22, 2021 THE GOVERNING BOARD OF THE ALMONTE SANITARY DISTRICT APPROVED THE FOLLOWING WARRANTS FOR PAYMENT:

WARRANT NUMBER	IN FAVOR OF	PURPOSE	FUND TO BE CHARGED	OBJECT	AMOUNT
182180409	Roto Rooter (Donald J. Calegari Ent Inc.)	USA's 3@-\$168.00, 2@-\$198.00, (\$702.00) 2020 Cleaning Program (\$9,939.50)	8035	521810	10,641.50
182180410	Marin County Tax Collector	County Counsel 2nd QTR FY 2020/21	8035	521810	602.50
182180411	Central Marin Sanitation Agency	Fog Inspections Oct 1- December 31, 2020 INV# INV00193	8035	521810	699.20
182180412	Shonn Dougherty	AT&T Phone Bill (\$36.81), Office Max Ink Cartridges (\$76.29)	8035	521810	113.10
182180413	R.J. Ricciardi, Inc.	Audit Progress Payment	8035	521810	2,200.00
182180414	Almonte Sanitary District	Payroll Funding, Exact February Payroll Liability	8035	511110	6,386.44

**SUMMARIES BY CLASS**

511110 SALARIES	6,386.44
521810 OPERATING EXPENSES	14,256.30
522512 CAPITAL PROJECTS	
<b>Total</b>	<b>20,642.74</b>

PAGE TOTAL: 20,642.74

BY:  Anne Lahaderne  
TITLE: Director Sec/Treasurer Sec/Treas

2-22-21

6. Manager's Report: A comprehensive Manager's report was included in the Board Packet.

7. New Business: **Mill Valley Refuse Service Garbage Rate Review**

Lew presented Board with a proposal from R3 Consulting regarding a detail review of MVRs 2018 rate application and SB 1383 planning assistance and franchise analysis. Board voted on shared costs of \$19,000 between 9 Districts for R3 joint common analysis that all MVRs Franchisors are getting charged fairly. Motion to Approved \$2,111.00 for R3 analysis made by Linda, Seconded by Anne. Approved 5-0.

**New Website Review**

Board will give feedback at the March meeting concerning website's accuracy, overall appearance, and accessibility. Ethics Certificates are required to be posted on website, Board Members will work with Shonn to get link and complete training with certificate.

8. Old Business: **Resolve Parcels Back Charges- Special District Assessment (Ord. 2015-02)**

Shonn presented the Board with the parcels not paying their assessments since 2012. The Board chose Linda to help Shonn draft a letter for collection to be reviewed at the March meeting.

10. Board Directors Members Open Time:

11. Next Meeting Date: March 22, 2021 @ 5pm.

12. Adjournment: The meeting was adjourned at 6:09pm. Motion to adjourn made by Robert, Seconded by Casey. Approved 5-0.

