

ALMONTE SANITARY DISTRICT

P.O. BOX 698, MILL VALLEY, CALIFORNIA 94942-0698 (415) 388-8775

DIRECTORS

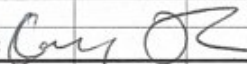
Lew Kious, Chair
Casey Bertenthal, Secretary-Treasurer
Anne Lahaderne
Linda Rames

DISTRICT MANAGER

Shonn Dougherty

Minutes from May 28, 2024 Regular Meeting of the Board of Directors at Sewerage Agency of Southern Marin 450 Sycamore Avenue, Mill Valley

1. Call to Order: Chair Kious called the meeting to order at 6:00 P.M. Present: Lew Kious, Anne Lahaderne, Casey Bertenthal, Linda Rames, Shonn Dougherty (District Manager).
2. Approval of Minutes for April 22, 2024 Meeting. Motion to Approve by Linda, Seconded by Casey. Approved 4-0.
3. Public Open Time:
4. Secretary-Treasurer's Report: Casey reported as of this warrant cycle in fiscal 2023-24, we have spent \$1,176,917.49 which is 90% of the annual budget. This period equates to 91% of the 2023-24 annual budget year. We have \$615,548.55 remaining in reserves. Motion to Approve made by Anne, Seconded by Lew. Approved 4-0.
5. Reports by Representatives to Other Meetings: Lew attended two meetings, SASM and CSDA. SASM Board approved the budget for 2024-25. Lew turned over his Presidency at the CSDA meeting to Garrett Toy.

Almonte Payroll	# of Meeti	Rate	Gross Amt	Net Amt	Check # or Function	Notes
Shonn Dougherty	Salary	4,270.00	4,270.00	3,552.77	10728	
David Haflich	Salary	500.00	500.00	461.75	10729	
Lew Kious/Almonte	2	175.00	350.00	323.23	10730	Almonte, SASM
Anne Lahaderne	1	150.00	150.00	138.52	10731	
Linda Rames	1	150.00	150.00	138.53	10732	
Casey Bertenthal	1	175.00	175.00	161.61	10727	
Alyssa Schiffmann	1099-1.5hr	\$135/hr	202.50	202.50	10733	
Coastal Payroll Charges			101.04		EFT US Bank	
Employer Soc. Sec			346.89		EFT US Bank	
Employer Medicare			81.13		EFT US Bank	
Total Financial Liability			6,326.56		US Bank	
BY: 						Casey Berten Sec/Treas
DATE: 5/28						

On May 28, 2024 THE GOVERNING BOARD OF THE ALMONTE SANITARY DISTRICT APPROVED THE FOLLOWING WARRANTS FOR PAYMENT:


WARRANT NUMBER	IN FAVOR OF	PURPOSE	FUND TO BE CHARGED	OBJECT	AMOUNT
182180632	Roto Rooter (Donald J Calegari Ent Inc)	1 USA @ (\$225.00), Cleaning Program (\$13,050.00)	8035	521810	13,275.00
182180633	Shonn Dougherty	AT&T District Phone Bill (\$42.39), Google Workspace (\$28.80)	8035	521810	71.19
182180634	Central Marin Sanitation Agency	FOG Program	8035	521810	661.33
182180635	Marin County Tax Collector	County Counsel 3rd QTR Jan-March '23-24	8035	521810	65.75
182180636	Casey Bertenthal	Paychecks Reissued, Electronic Deposit Failure	8035	521810	969.67
182180637	Nute Engineering	2022-23 CIP CCTV Final Work	8035	521810	247.00
182180638	Nute Engineering	General Engineering	8035	521810	64.00
182180639	SASM	2nd Installment Payment 2023-2024	8035	521810	267,472.00
182180640	Almonte Sanitary District	Payroll Funding, May Payroll Liability	8035	511110	6,326.56

SUMMARIES BY CLASS

511110 SALARIES	6,326.56
521810 OPERATING EXPENSES	282,578.94
522512 CAPITAL PROJECTS	247.00

Total 289152.50

PAGE TOTAL: 289,152.50

BY: 
 TITLE: Secretary Treasurer Sec/Treas

6. Manager's Report: A comprehensive Manager's report was included in the Board Packet.

7. New Business:

8. Old Business:

Discuss New Board Member Recruitment Laura Marks attended meeting and the Board interviewed her for vacant Director's position. Shonn will contact Dan Miller for paperwork and procedures to officially nominate Laura for Almonte's open appointee seat.

9. Board Directors Members Open Time:

10. Next Meeting Date: June 24, 2024 @ 6pm.

11. Adjournment: The meeting was adjourned at 6:19 pm. Motion to adjourn made by Linda, Seconded by Anne. Approved 4-0.