

ALMONTE SANITARY DISTRICT

P.O. BOX 698, MILL VALLEY, CALIFORNIA 94942-0698 (415) 388-8775

DIRECTORS

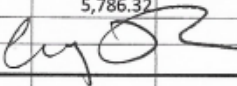
Lew Kious, Chair
Casey Bertenthal, Secretary-Treasurer
Anne Lahaderne
Linda Rames
Robert Cox

DISTRICT MANAGER
Shonn Dougherty

Minutes from June 27, 2022 Regular Meeting of the Board of Directors at Sewerage Agency of Southern Marin 450 Sycamore Avenue, Mill Valley

1. Call to Order: Chair Kious called the meeting to order at 5:03 P.M. Present: (Via Zoom Video Platform) Lew Kious, Anne Lahaderne, Linda Rames, Casey Bertenthal, David Haflich, Shonn Dougherty (District Manager).
2. AB 361 Adopt a Monthly Resolution to Meet Remotely: Motion to Approve by Linda, Seconded by Anne. Approved 4-0.
3. Approval of Minutes for May 23, 2022 Meeting. Motion to Approve by Casey, Seconded by Lew. Approved 4-0.
4. Public Open Time:
5. Secretary-Treasurer's Report: Casey reported as of this warrant cycle in fiscal 2021-22, we have spent \$1,161,784.79 which is 95.6% of the annual budget. This period equates to 100% of the 2021-22 annual budget year. We have \$816,614.56 remaining in reserves. Motion to approve made by Anne, Seconded by Linda. Approved 4-0.
6. Reports by Representatives to Other Meetings: Lew attended two meetings, DC3 and SASM. Earthquake preparedness was discussed at DC3 meeting, recommending website for information, www.shakeout.org/cal. The website contains useful information regarding care and shelter, disaster education and fire outlook and preparedness. The SASM meeting reviewed EDU calculations for all the Districts. Lew directed SASM staff to review EDU process and calculations for Districts allocations.

June 2022
Staff Consultant Payments

Almonte Payroll	# of Meeting	Rate	Gross Amt	Net Amt	Check # or Function	Notes
Shonn Dougherty	Salary	3,700.00	3,700.00	3,093.31	10553	
David Haflich	Salary	500.00	500.00	461.75	10554	
Lew Kious/Almonte	1	125.00	125.00	300.14	10555	Meetings-Almonte, SASM,DC3
	2	200.00	200.00			
Anne Lahaderne	1	100.00	100.00	92.35	10556	
Linda Rames	1	100.00	100.00	92.35	10557	
Robert Cox	1	100.00	100.00	92.35	10552	
Casey Bertenthal	1	125.00	125.00	115.44	10551	
Alyssa Schiffmann	1099-2.75 hr	\$135/hr	371.25	371.25	10558	
Caostal Payroll Charges			86.40		EFT US Bank	
Employer Soc. Sec			306.90		EFT US Bank	
Employer Medicare			71.77		EFT US Bank	
Total Financial Liability			5,786.32		US Bank	
	BY:			Casey Bertenthal Sec/Treas		
	DATE:	6/29/22				

AUDITOR -CONTROLLER
ROOM 225, CIVIC CENTER
SAN RAFAEL, CA 94903

ALMONTE SANITARY DISTRICT

June 27, 2022

On June 27, 2022 THE GOVERNING BOARD OF THE ALMONTE SANITARY DISTRICT APPROVED THE FOLLOWING WARRANTS FOR PAYMENT:

WARRANT NUMBER	IN FAVOR OF	PURPOSE	FUND TO BE CHARGED	OBJECT	AMOUNT
182180505	Roto Rooter (Donald J Calegari Ent Inc)	4 USA's @ (\$720.00), 276 Morning Sun Ave SSO Emergency Service (\$6,887.50).	8035	521810	7,607.50
182180506	Shonn Dougherty	AT&T District Phone Bill (\$36.32), Fed Ex, Copies (\$44.27), Office Depot (\$51.76) Quickbooks Renewal (\$349.99)	8035	521810	482.34
182180507	Nute Engineering	Calculations for SSO, 276 Morning Sun Ave.	8035	521810	199.00
182180508	Sewerage Agency of Southern Marin	Second Installment 2021/22 Assessment	8035	521810	249,505.50
182180509	R J Ricciardi, Inc.	Audit Questions and Documentation for Terry Krieg	8035	521810	893.75
182180510	Terry Krieg CPA	First Progress Billing/Retainer Audit 2021	8035	521810	6,500.00
182180511	Sewerage Agency of Southern Marin	MarinMap Membership	8035	521810	750.00
182180512	Almonte Sanitary District	Payroll Funding, June Payroll Liability	8035	511110	5,786.32

SUMMARIES BY CLASS

511110 SALARIES 5,786.32
521810 OPERATING EXPENSES 265,938.09
522512 CAPITAL PROJECTS

Total 271,724.41

PAGE TOTAL: 271,724.41

BY:  Casey Bertenthal

TITLE: Secretary Treasurer Sec/Treas

7. Manager's Report: A comprehensive Manager's report was included in the Board Packet.

8. New Business:

Preliminary Budget 2022-2023 Approval

Shonn presented the Board with the Preliminary Budget. Board will review at next month's meeting; clarity of a line item is needed to approve. Shonn will report in July with the answer to questions about (USA) line item.

Preliminary Discussion 2022 CIP

Dave presented the Board with information of 9 segments of pipework for a total cost of \$422k. Pippin from Nute Engineering recommends not starting the project for at least 6 months due to supply issues and material price increases. The CIP project will eliminate the remaining grade 5 lines in the District.

Oath of Office

Casey Bertenthal and Linda Rames were officially sworn into office as Board Directors.

9. Old Business:

Consideration of enacting a Sewer Service Rebate Program or Rate Change-

Postponed until ASD public meeting is held in person.

10. Board Directors Members Open Time: Anne and Lew attended an evacuation drill at Tam High School for Mill Valley residents. The Tam High lawn and parking lot are designated areas for a fire or earthquake. More information can be found on the Southern Marin Fire Department's website.

11. Next Meeting Date: July 25, 2022 @ 5pm.

12. Adjournment: The meeting was adjourned at 5:39pm. Motion to adjourn made by Anne, Seconded by Linda. Approved 4-0.

