

ALMONTE SANITARY DISTRICT

P.O. BOX 698, MILL VALLEY, CALIFORNIA 94942-0698 (415) 388-8775

DIRECTORS

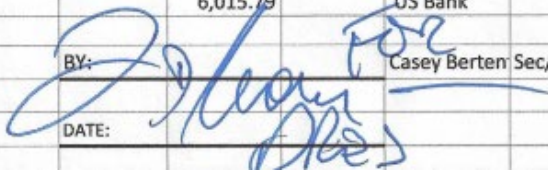
Lew Kious, Chair
Casey Bertenthal, Secretary-Treasurer
Anne Lahaderne
Linda Rames
Robert Cox

DISTRICT MANAGER

Shonn Dougherty

Minutes from October 23, 2023 Regular Meeting of the Board of Directors at Sewerage Agency of Southern Marin 450 Sycamore Avenue, Mill Valley

1. Call to Order: Chair Kious called the meeting to order at 6:00 P.M. Present: Lew Kious, Linda Rames, Anne Lahaderne , Robert Cox, Dave Haflich, Shonn Dougherty (District Manager).
2. Approval of Minutes for September 25, 2023 Meeting. Motion to Approve by Robert, Seconded by Linda. Approved 4-0.
3. Public Open Time:
4. Secretary-Treasurer's Report: Shonn reported that as of this warrant cycle fiscal 2023-24, we have spent \$73,405.19 which is 5.6% of the annual budget. This period equates to 33.3% of the 2023-24 annual budget year. We have \$896,704.39 remaining in reserves. Motion to approve made by Anne, Seconded by Robert. Approved 4-0.
5. Reports by Representatives to Other Meetings: Lew attended the LAFCo Board Meeting. The required Municipal Sewer reviews of Southern Marin Agencies was addressed. Merging the Districts and Board Member elections were among topics discussed.

Almonte Payroll	# of Mes	Rate	Gross Amt	Net Amt	Check # or Function	Notes
Shonn Dougherty	Salary	4,066.67	4,066.67	3,388.53	10679	
David Haflich	Salary	500.00	500.00	461.75	10680	
Lew Klous/Almonte	1	175.00	175.00	161.61	10681	Meetings-Almonte
Anne Lahaderne	1	150.00	150.00	138.53	10682	
Linda Rames	1	150.00	150.00	138.53	10683	
Robert Cox	1	150.00	150.00	138.52	10678	
Casey Bertenthal	1	175.00	175.00	161.61	10677	
Alyssa Schiffmann	1099-1 hr	\$135/hr	135.00	135.00	10684	
Coastal Payroll Charges			103.56		EFT US Bank	
Employer Soc. Sec			332.74		EFT US Bank	
Employer Medicare			77.82		EFT US Bank	
Total Financial Liability			6,015.79		US Bank	
BY:						
DATE:						
				Casey Bertenthal Sec/Treas		

On October 23, 2023 THE GOVERNING BOARD OF THE ALMONTE SANITARY DISTRICT APPROVED THE FOLLOWING WARRANTS FOR PAYMENT:

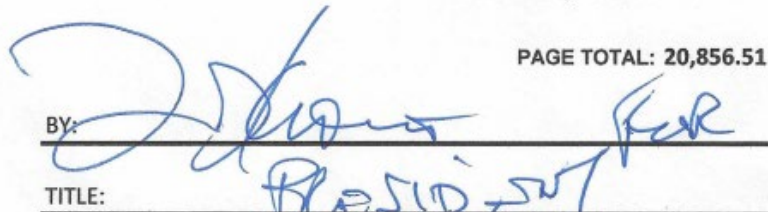
WARRANT NUMBER	IN FAVOR OF	PURPOSE	FUND TO BE		
			CHARGED	OBJECT	AMOUNT
182180591	Roto Rooter (Donald J Calegari Ent Inc)	5 USA's @ (\$225.00)-\$1,125.00, 2023 Cleaning Program (\$6,425.00) Repair (\$2,100.00)	8035	521810	9,650.00
182180592	Shonn Dougherty	AT&T District Phone Bill (\$42.16), Google Workspace (\$16.40),	8035	521810	58.56
182180593	Nute Engineering	2023 CIP Engineering	8035	521810	855.50
182180594	SDRMA	2023-24 WC Renewal	8035	521810	885.66
182180595	CSDA	2024 CSDA Membership Renewal	8035	521810	3,391.00
182180596	Almonte Sanitary District	Payroll Funding, October Payroll Liability	8035	511110	6,015.79

SUMMARIES BY CLASS

511110 SALARIES	6,015.79
521810 OPERATING EXPENSES	13,985.22
522512 CAPITAL PROJECTS	855.50

Total 20,856.51

PAGE TOTAL: 20,856.51

BY:  Casey Bertenthal
 TITLE: RESIDENT Sec/Treas

6. Manager's Report: A comprehensive Manager's report was included in the Board Packet.

7. New Business:

RESOLUTION 2023-02 Almonte District Election Resolution.

Board passed resolution requesting election services by the Marin County Elections Department for 3 Board Members. The Board Members up for election are Lew Kious, Anne Lahaderne and Robert Cox. Office terms are 4 years, held on the March 5, 2024 Statewide Primary Election Ballot. Motion to approve made by Linda, Seconded by Anne. Approved 4-0.

RESOLUTION 2023-03 ASD Resolution authorizing submittal application(s) for all CalRecycle and Grant Programs for which Almonte Sanitary District is eligible.

On hold until next Board Meeting.

8. Old Business:

MVRS Contract Renewal

On hold until next meeting.

2023-2024 CIP Update

A special meeting needs to be scheduled to get a total dollar amount for CIP change order and additional pipework.

(Adjourn to Closed Session) The Board will adjourn to closed session regarding the following items: PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov't Code 54957)

The Board's closed session started at 7:00pm resuming open session at 7:15pm. The Board approved a 5% salary increase for Shonn Dougherty's manager position. Pay increases from \$48,800.00 a year to \$51,240.00 a year.

9. Board Directors Members Open Time:

10. Next Meeting Date: November 27, 2023 @ 6pm.

11. Adjournment: The meeting was adjourned at 7:20pm. Motion to adjourn made by Linda, Seconded by Robert. Approved 4-0.

