

# ALMONTE SANITARY DISTRICT

P.O. BOX 698, MILL VALLEY, CALIFORNIA 94942-0698 (415) 388-8775

## DIRECTORS

Lew Kious, Chair  
Casey Bertenthal, Secretary-Treasurer  
Anne Lahaderne  
Linda Rames  
Laura Marks

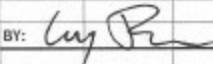
## DISTRICT MANAGER

Shonn Dougherty

### Minutes from March 23, 2026 Regular Meeting of the Board of Directors at Sewerage Agency of Southern Marin 450 Sycamore Avenue, Mill Valley

1. Call to Order: Chair Lew Kious called the meeting to order at 6:01 P.M. Present: Lew Kious, Linda Rames, Anne Lahaderne, Casey Bertenthal, Laura Marks arrived at 6:01 p.m., Shonn Dougherty (District Manager).
2. Approval of Minutes for February 23, 2025 Meeting. Motion to Approve by Anne, Seconded by Linda. Approved 4 -0.
3. Public Open Time:
4. Secretary-Treasurer's Report: Casey reported as of this warrant cycle in fiscal 2025-26, we have spent \$512,455.72. This period equates to 75% of the 2025-26 annual budget year. We have \$736,044.71 remaining in reserves. Motion to Approve made by Laura, Seconded by Linda. Approved 5-0.
5. Reports by Representatives to Other Meetings: Lew attended the DC3 Meeting. He reported a long meeting with emergency procedures for rescuing and reconnecting pets with their owners during a natural disaster or an emergency. Reconnecting with friends and family was also discussed.

March 2026  
Staff Consultant Payments

Almonte Payroll	# of Meetin	Rate	Gross Amt	Net Amt	Check # or Function	Notes
Shonn Dougherty	Salary	4,618.50	4,618.50	3,838.58	DD #9799	
David Hafflich	Salary	500.00	500.00	461.75	DD #7063	
Low Kious/Almonte	1	175.00	175.00	438.66	DD #2457	ASD,DC3, City of MV
	2	150.00	300.00			
Anne Lahaderne	1	150.00	150.00	138.53	DD #2457	
Laura Marks	1	150.00	150.00	138.53	DD #9357	
Linda Rames	1	150.00	150.00	138.52	DD #2845	
Casey Bertenthal	1	175.00	175.00	161.62	DD #1397	
Alyssa Schiffmann	1099-3hrs	\$152/hr	456.00	456.00	DD #7986	
Coastal Payroll Charges			148.58		EFT US Bank	
Employer Soc. Sec			385.55		EFT US Bank	
Employer Medicare			90.15		EFT US Bank	
Total Financial Liability			7,298.78		US Bank	
	BY:				Casey Bertenthal	Sec/Treas
	DATE:	3/23/26				


On March 23, 2026 THE GOVERNING BOARD OF THE ALMONTE SANITARY DISTRICT APPROVED THE FOLLOWING WARRANTS FOR PAYMENT:

WARRANT NUMBER	IN FAVOR OF	PURPOSE	FUND TO BE CHARGED	OBJECT	AMOUNT
182800754	Roto Rooter (Donald J Calegari Ent. Inc.)	1 USA @ (\$225.00)	8035	521810	225.00
182180755	Shonn Dougherty	AT&T District Phone Bill (\$43.20), Google Workspace (\$33.60)	8035	521810	76.80
182180756	Nute Engineering	CIP 2025	8035	521810	4,626.00
182180757	Terry Krieg	Audit Services FY 2024/25	8035	521810	9,300.00
182180758	Almonte Sanitary District	Payroll Funding, March Liability	8035	511110	7,298.78

**SUMMARIES BY CLASS**

511110 SALARIES	7,298.78
521810 OPERATING EXPENSES	9,601.80
522512 CAPITAL PROJECTS	4,626.00
<b>Total</b>	<b>21,526.58</b>

PAGE TOTAL: 21,526.58

BY:  Casey Bertenthal  
TITLE: Secretary Treasurer Sec/Treas

6. Manager's Report: A comprehensive Manager's report was included in the Board Packet.

7. New Business:

8. Old Business:

1. **2025 CIP Update**- Shonn updated the Board that Bayside Trenchless mobilization was going to start the week of March 17<sup>th</sup>. Work to start shortly after the 17<sup>th</sup>.

9. Board Directors Members Open Time: Casey informed the Board he will miss April's Board Meeting.

10. Next Meeting Date: April 27, 2026 @ 6pm.

11. Adjournment: The meeting was adjourned at 6:16 pm. Motion to adjourn made by Laura, Seconded by Lew. Approved 5-0.