

ALMONTE SANITARY DISTRICT

P.O. BOX 698, MILL VALLEY, CALIFORNIA 94942-0698 (415) 388-8775

DIRECTORS

Lew Kious, Chair
Casey Bertenthal, Secretary-Treasurer
Anne Lahaderne
Linda Rames
Laura Marks

DISTRICT MANAGER

Shonn Dougherty

Minutes from September 28, 2026

Regular Meeting of the Board of Directors
at Sewerage Agency of Southern Marin
450 Sycamore Avenue, Mill Valley

1. Call to Order: Chair Lew Kious called the meeting to order at 6:00 P.M. Present: Lew Kious, Linda Rames, Anne Lahaderne, Laura Marks, Dave Haflich, Shonn Dougherty (District Manager).
2. Approval of Minutes for August 24, 2026 Meeting. Motion to Approve Meeting by Linda, Seconded by Anne. Approved 3 -0.
3. Public Open Time:
4. Secretary-Treasurer's Report: Shonn reported in Casy's absence. As of this warrant cycle in fiscal 2026-27, we have spent \$66,907.04 which is 5.7% of the annual budget. This period equates to 25% of the 2026-27 annual budget year. We have \$304,052.08 remaining in reserves. Motion to Approve made by Laura, Seconded by Anne. Approved 4-0.
5. Reports by Representatives to Other Meetings: Lew attended SASM meeting, a contracted plan for upcoming CIP was presented to the Board. DC3 meeting discussed testing emergency alert system over the next few months.

September 2026
Staff Consultant Payments

Almonte Payroll	# of Month Rate	Gross Amt	Net Amt	Check # or Function	Notes
Shonn Dougherty	Salary	4,618.50	4,618.50	DO #9799	
David Halflich	Salary	500.00	500.00	DO #7063	
Lew Kious/Almonte	2 1	175.00 150.00	500.00	DO #2457	ADD, SASM, DCI
Aime Lahademe	1	150.00	150.00	DO #2457	
Laura Marks					Laura was paid for August, was absent
Linda Barnes	1	150.00	150.00	DO #2845	
Casey Bertenthal	1	175.00	175.00	DO #4397	
Alyssa Schiffmann	1099-2.25hr	\$152/hr	304.00	DO #7986	
Coastal Payroll Charges			178.77	EFT US Bank	
Employer Soc. Sec			377.79	EFT US Bank	
Employer Medicare			88.34	EFT US Bank	
Total Financial Liability		7,042.40		US Bank	
BY:				Casey Bertenthal	
DATE:				Sec/Treas	

On September 28, 2026 THE GOVERNING BOARD OF THE ALMONTE SANITARY DISTRICT
APPROVED THE FOLLOWING WARRANTS FOR PAYMENT:

WARRANT	FUND TO BE			
NUMBER	IN FAVOR OF	PURPOSE	CHARGED	OBJECT
182180787	Roto Rooter	USA Locate Charges (\$2,175.00)	8035	521810
182180788	Shonn Dougherty	AT&T District Phone Bill (\$44.55), Google Workspace (\$33.60), Zoom (\$109.90) Staples (\$71.00) Staples (\$43.68)	8035	521810
182180789	Christiaan De Nyschen (Reimbursement)	276 Morning Sun Turf Replacement after SSO V.R. Landscape Solution	8035	521810
182180790	Nute Engineering	NUTE Project #9303 - 2026-2027 CIP	8035	521810
182180791	Special District Risk Management Authority	Annual Workers' Compensation Reconciliation Invo	8035	521810
182180792	Marin County Registrar of Voters	County of Marin Election Set Up Fee	8035	521810
182180793	Roto Rooter (Donald Calegari Ent Inc)	2026 Cleaning Program-\$8,450.00 Emergency-\$9,500.00 USA-2@(\$225)-\$450	8035	521810
182180794	Almonte Sanitary District	Payroll funding, September Liability	8035	511110

SUMMARIES BY CLASS

511110 SALARIES	7,042.40
521810 OPERATING EXPENSES	24,251.11
522512 CAPITAL PROJECTS	3,100.00

Total 34,393.51

PAGE TOTAL: 34,393.51

BY: Casey Bertenthal

TITLE: Sec/Treas

LAST
CHECK
to CASEY

6. Manager's Report: A comprehensive Manager's report was included in the Board Packet.

7. New Business:

1. Roto Rooter is under new ownership. Andrew Ross, the new owner will be introduced to the Board for questions regarding cleaning, emergency services and contract. **(Held over until next month)**

8. Old Business:

9. Board Directors Members Open Time:

10. Next Meeting Date: October 26, 2026 (Monday) @ 6pm.

11. Adjournment: The meeting was adjourned at 6:29 pm. Motion to adjourn made by Laura, Seconded by Anne. Approved 4-0.