

ALMONTE SANITARY DISTRICT

P.O. BOX 698, MILL VALLEY, CALIFORNIA 94942-0698 (415) 388-8775

DIRECTORS

Lew Kious, Chair
Casey Bertenthal, Secretary-Treasurer
Anne Lahaderne
Linda Rames

DISTRICT MANAGER

Shonn Dougherty

Minutes from April 22, 2024 Regular Meeting of the Board of Directors at Sewerage Agency of Southern Marin 450 Sycamore Avenue, Mill Valley

1. Call to Order: Chair Kious called the meeting to order at 6:00 P.M. Present: Lew Kious, Anne Lahaderne, Casey Bertenthal, Linda Rames, Dave Haflich, Shonn Dougherty (District Manager).
2. Approval of Minutes for March 25, 2024 Meeting. Motion to Approve by Linda, Seconded by Anne. Approved 3-0.
3. Public Open Time:
4. Secretary-Treasurer's Report: Casey reported as of this warrant cycle in fiscal 2023-24, we have spent \$889,008.40 which is 68% of the annual budget. This period equates to 83% of the 2023-24 annual budget year. We have \$900,681.51 remaining in reserves. Lew was mistakenly paid for an extra DC3 meeting from the previous month; he will not be paid for next month's MCSDA meeting to reconcile payment. Motion to Approve made by Anne, Seconded by Linda. Approved 4-0.
5. Reports by Representatives to Other Meetings: Lew attended two SASM Meetings. The first Meeting lasted all day. It was a closed session involving legal mediation. The second SASM Meeting addressed the Board's annual planning and budget review.

Almonte Payroll	# of Mee	Rate	Gross Amt	Net Amt	Check # or Function	Notes
Shonn Dougherty	Salary	4,270.00	4,270.00	3,552.78	10721	
Javid Haflich	Salary	500.00	500.00	461.75	10722	
Andrew Klous/Almonte	3 1	175.00 150.00	675.00	623.36	10723	Meetings-Almonte, SASM x 2, DCS <i>Hold for MCSDA</i>
Ann Lahaderne	1	150.00	150.00	138.53	10724	
Christina Rames	1	150.00	150.00	138.52	10725	
Casey Bertenthal						<i>Hold from last MW</i>
Thyssa Schiffmann	1099-1h	\$135/hr	135.00	135.00	10726	
Coastal Payroll Charges			98.52		EFT US Bank	
Employer Soc. Sec			356.19		EFT US Bank	
Employer Medicare			83.30		EFT US Bank	
Total Financial Liability			6,418.01		US Bank	
BY:	<i>[Signature]</i>				Casey Bertenthal	Sec/Treas
DATE:	4/22/24					

On April 22, 2024 THE GOVERNING BOARD OF THE ALMONTE SANITARY DISTRICT APPROVED THE FOLLOWING WARRANTS FOR PAYMENT:

WARRANT NUMBER	IN FAVOR OF	PURPOSE	FUND TO BE CHARGED	OBJECT	AMOUNT
182180628	Roto Rooter (Donald J Calegari Ent Inc)	1 USA @ (\$225.00), Cleaning Program (\$19,487.50)	8035	521810	19,712.50
182180629	Shonn Dougherty	AT&T District Phone Bill (\$42.39), Google Workspace (\$24.92)	8035	521810	67.31
182180630	Terry Krieg	2023 Audit Services	8035	521810	8,000.00
182180631	Almonte Sanitary District	Payroll Funding, April Payroll Liab	8035	511110	6,418.01

SUMMARIES BY CLASS

511110 SALARIES	6,418.01
521810 OPERATING EXPENSES	27,779.81
522512 CAPITAL PROJECTS	

Total 34,197.82

PAGE TOTAL: 34,197.82

BY: *[Signature]* Casey Bertenthal
 TITLE: Secretary Treasurer Sec/Treas

6. Manager's Report: A comprehensive Manager's report was included in the Board Packet.

7. New Business:

8. Old Business:

Discuss New Board Member Recruitment Legal Counsel confirmed that new Board Member must be a US citizen. Ongoing recruitment efforts by the Board have produced a couple of candidates. Next month's meeting is targeted to find someone with all outlets reaching out (word of mouth, advertising on website and Nextdoor).

Update Board on Roto Rooter Progress Regarding Videoing District Lines Roto Rooter is finishing up annual cleaning of our District Lines. They are scheduled to video our lines sometime before the end of April.

9. Board Directors Members Open Time:

10. Next Meeting Date: May 28, 2024 @ 6pm.

11. Adjournment: The meeting was adjourned at 6:23 pm. Motion to adjourn made by Linda, Seconded by Lew. Approved 4-0.