

ALMONTE SANITARY DISTRICT

P.O. BOX 698, MILL VALLEY, CALIFORNIA 94942-0689 (415) 388-8775

DIRECTORS

Lew Kious, Chair
Anne Lahaderne, Secretary-Treasurer
Linda Rames
Robert Cox
Casey Bertenthal

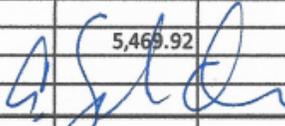
DISTRICT MANAGER
Shonn Dougherty

Minutes from September 27, 2021

Regular Meeting of the Board of Directors
at Sewerage Agency of Southern Marin
450 Sycamore Avenue, Mill Valley

1. Call to Order: Chair Kious called the meeting to order at 5:01 P.M. Present: (Via Zoom Video Platform) Lew Kious, Anne Lahaderne, Linda Rames joined at 5:15pm, Robert Cox, Casey Bertenthal, Dave Haflich, Shonn Dougherty (District Manager).
2. Approval of Minutes for August 30, 2021 Meeting. Motion to Approve by Robert, Seconded by Anne. Approved 4-0.
3. Public Open Time:
4. Secretary-Treasurer's Report: Anne reported as of this warrant cycle in fiscal 2021-2022, we have spent, \$69,371.56 which is 5.7% of the annual budget. This period equates to 25% of the 2021-2022 annual budget. We have \$1,071,614.25 remaining in reserves. Motion to approve Warrant List and payroll made by Casey, Seconded by Lew. Approved 4-0.
5. Reports by Representatives to Other Meetings: Lew reported that he attended the SASM meeting, and a presentation was given of a consultant study on the feasibility of adding solar generation to the SASM plant. SASM looked into solar five years ago and decided to revisit possible installation. Several issues were raised, and the item was suspended until next month. The meeting was adjourned in honor of Frank Trusheim who passed away on September 12. Frank was a member of the SASM Board and represented the Richardson Bay Sanitary District. Lew wanted to inform the ASD Board that he is currently a member of 5 Boards- ASD, SASM, CSDA, LAFCO, and The Marin Disaster Council. The Marin Disaster Council meets quarterly and issues impact ASD and SASM. Lew presented reimbursement from Almonte for his time attending the MDC Meetings. Board agreed he should be reimbursed.

September 2021
Staff Consultant Payments

Almonte Payroll	# of Meetings	Rate	Gross Amt	Net Amt	Check # or Function	Notes
Shonn Dougherty	Salary	3,700.00	3,700.00	3,081.52	10482	
David Haflich	Salary	500.00	500.00	461.75	10483	
Lew Kious/Almonte	1	125.00	125.00	207.79	10484	
	1	100.00	100.00			
Anne Lahaderne	1	125.00	125.00	115.44	10485	
Linda Rames	1	100.00	100.00	92.35	10486	
Robert Cox	1	100.00	100.00	92.35	10481	
Casey Bertenthal	1	100.00	100.00	92.35	10480	
Alyssa Schiffmann	1099-1.25 hrs	\$130/hr	162.50	162.50	10487	
Coastal Payroll Charges			86.40		EFT US Bank	
Employer Soc. Sec			300.70		EFT US Bank	
Employer Medicare			70.32		EFT US Bank	
Total Financial Liability			5,469.92		US Bank	
	BY:			Anne Lahaderne	Sec/Treas	
	DATE:	9-27-21				

D: ROY GIVEN

AUDITOR -CONTROLLER
ROOM 225, CIVIC CENTER
SAN RAFAEL, CA 94903

ALMONTE SANITARY DISTRICT

September 27, 2021

On September 27, 2021 THE GOVERNING BOARD OF THE ALMONTE SANITARY DISTRICT
APPROVED THE FOLLOWING WARRANTS FOR PAYMENT:

WARRANT NUMBER	IN FAVOR OF	PURPOSE	FUND TO BE CHARGED	OBJECT	AMOUNT
182180452	Roto Rooter (Donald J Calegari Ent. Inc.)	USA's 1@ \$168.00, 1 @ \$196.00, 4@ \$180.00 (\$1,086.00) , 2021 Cleaning Program (\$6,539.00).	8035	521810	7,625.00
182180453	Shonn Dougherty	AT&T District Phone Bill-(\$36.78), Zoom Renewal Invoice- (\$149.90), USPS Stamps-(\$17.40).	8035	521810	204.08
182180454	Nute Engineering	2021 CIP Engineering	8035	521810	4,193.00
182180455	SDRMA	2021-22 Workers' Compensation Renewal Invoice	8035	521810	914.16
182180456	Almonte Sanitary District	Payroll Funding, Exact September Payroll Liability	8035	511110	5,469.92

SUMMARIES BY CLASS

511110 SALARIES	5,469.92
521810 OPERATING EXPENSES	8,743.24
522512 CAPITAL PROJECTS	4,193.00

Total 18,406.16

PAGE TOTAL: 18,406.16

BY:  Anne Lahaderne

TITLE:  Sec/Treas

9-27-21

6. Manager's Report: A comprehensive Manager's report was included in the Board Packet.

7. New Business:

8. Old Business:

2021 CIP Update- Hardiman Construction's insurance company didn't follow additional insured instructions, they didn't list Nute and County of Marin in addition to Almonte Sanitary District for additionally insured. Hardiman's insurance company notarized and hand delivered all documents to Nute on the morning of September 27th complying and allowing the CIP to move forward.

9. Board Directors Members Open Time:

10. Next Meeting Date: October 25, 2021 @ 5pm.

11. Adjournment: The meeting was adjourned at 5:19pm. Motion to adjourn made by Robert, Seconded by Lew. Approved 5-0.