

ALMONTE SANITARY DISTRICT

P.O. BOX 698, MILL VALLEY, CALIFORNIA 94942-0698 (415) 388-8775

DIRECTORS

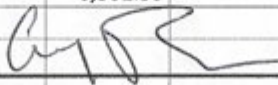
Lew Kious, Chair
Casey Bertenthal, Secretary-Treasurer
Anne Lahaderne
Linda Rames
Robert Cox

DISTRICT MANAGER

Shonn Dougherty

Minutes from September 25, 2023 Regular Meeting of the Board of Directors at Sewerage Agency of Southern Marin 450 Sycamore Avenue, Mill Valley

1. Call to Order: Chair Kious called the meeting to order at 6:00 P.M. Present: Lew Kious, Casey Bertenthal, Linda Rames, Anne Lahaderne , Robert Cox, Dave Haflich, Shonn Dougherty (District Manager).
2. Approval of Minutes for August 28, 2023 Meeting. Motion to Approve by Robert, Seconded by Casey. Approved 5-0.
3. Public Open Time:
4. Secretary-Treasurer's Report: Casey reported that as of this warrant cycle in fiscal 2023-24, we have spent \$31,294 which is 2.7% of the annual budget. This period equates to 25% of the 2023-24 annual budget year. We have \$917,034.99 remaining in reserves. Motion to approve made by Anne, Seconded by Robert. Approved 5-0.
5. Reports by Representatives to Other Meetings: Lew attended the SASM Board meeting, it was a closed session.

Almonte Payroll	# of Meetings	Rate	Gross Amt	Net Amt	Check # or Function	Notes
Shonn Dougherty	Salary	4,066.67	4,066.67	3,388.54	10671	
David Haflich	Salary	500.00	500.00	461.75	10672	
Lew Kious/Almonte	2	175.00	350.00	323.22	10673	Meetings-Almonte, SASM
Anne Lahaderne	1	150.00	150.00	138.52	10674	
Linda Rames	1	150.00	150.00	138.52	10675	
Robert Cox	1	150.00	150.00	138.53	10670	
Casey Bertenthal	1	175.00	175.00	161.61	10669	
Alyssa Schiffmann	1099-2 hr	\$135/hr	270.00	270.00	10676	
Coastal Payroll Charges			125.76		EFT US Bank	
Employer Soc. Sec			343.58		EFT US Bank	
Employer Medicare			80.37		EFT US Bank	
Total Financial Liability			6,361.38		US Bank	
BY:					Casey Bertenthal Sec/Treas	
DATE:			9/25			

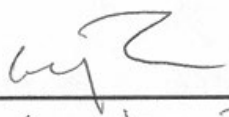
On September 25, 2023 THE GOVERNING BOARD OF THE ALMONTE SANITARY DISTRICT APPROVED THE FOLLOWING WARRANTS FOR PAYMENT:

WARRANT NUMBER	IN FAVOR OF	PURPOSE	FUND TO BE CHARGED	OBJECT	AMOUNT
182180587	Roto Rooter (Donald J Calegari Ent Inc)	5 USA's @ (\$225.00)-\$1,125.00, 2023 Cleaning Program (\$12,632.50)	8035	521810	13,757.50
182180588	Shonn Dougherty	AT&T District Phone Bill (\$41.84), Google Workspace (\$12.00), Staples Ink Receipt (\$91.76), Zoom Invoice (\$149.90)	8035	521810	295.50
182180589	Nute Engineering	2023 CIP Engineering	8035	521810	1,293.00
182180590	Almonte Sanitary District	Payroll Funding, September Payroll Liability	8035	511110	6,361.38

SUMMARIES BY CLASS

511110 SALARIES	6,361.38
521810 OPERATING EXPENSES	14,053.00
522512 CAPITAL PROJECTS	1,293.00
Total	21,707.38

PAGE TOTAL: 21,707.38

BY:  Casey Bertenthal
 TITLE: Secretary/Treasurer Sec/Treas

6. Manager's Report: A comprehensive Manager's report was included in the Board Packet.

7. New Business:

MVRS Contract Renewal (Gene Della Zoppa- MVRS Vice President presenting)
Gene will return next month with a new agreement for 10-year contract extension. A new contract will be drafted with red lines indicating changes.

(Adjourn to Closed Session) The Board will adjourn to closed session regarding the following items: PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov't Code 54957) 6:41pm back in session.... The Board decided to hold over till the next Meeting. Shonn will present Board with a detailed list of objectives and improvements from last year's Performance Evaluation.

8. Old Business:

2023-2024 CIP Update Dave informed the Board that Glosage Engineering will start Almonte's CIP once they complete Alto's CIP, best estimate is start time is 2 weeks away. The pre-construction with County is underway. Pippin is reviewing pipes for extra work and gathering pricing information.

9. Board Directors Members Open Time:

10. Next Meeting Date: October 23, 2023 @ 6pm.

11. Adjournment: The meeting was adjourned at 6:52pm. Motion to adjourn made by Robert, Seconded by Lew. Approved 5-0.