

ALMONTE SANITARY DISTRICT

P.O. BOX 698, MILL VALLEY, CALIFORNIA 94942-0698 (415) 388-8775

DIRECTORS

Lew Kiou, Chair
Casey Bertenthal, Secretary-Treasurer
Anne Lahaderne
Linda Rames
Robert Cox

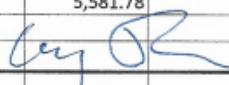
DISTRICT MANAGER

Shonn Dougherty

Minutes from July 25, 2022

Regular Meeting of the Board of Directors
at Sewerage Agency of Southern Marin
450 Sycamore Avenue, Mill Valley

1. Call to Order: Chair Kiou called the meeting to order at 5:01 P.M. Present: (Via Zoom Video Platform) Lew Kiou, Anne Lahaderne, Linda Rames, Robert Cox, Casey Bertenthal, David Haflich, Shonn Dougherty (District Manager).
2. AB 361 Adopt a Monthly Resolution to Meet Remotely: Motion to Approve by Linda, Seconded by Robert. Approved 5-0.
3. Approval of Minutes for June 27, 2022 Meeting. Motion to Approve by Casey, Seconded by Anne. Approved 5-0.
4. Public Open Time:
5. Secretary-Treasurer's Report: Casey reported as of this warrant cycle fiscal 2022-23, we have spent \$6,302.54 which is .5% of the annual budget. This period equates to 8% of the 2022-23 annual budget year. We have \$851,135.05 remaining in reserves. Motion to approve made by Anne, Seconded by Linda. Approved 5-0.
6. Reports by Representatives to Other Meetings: Lew reported the SASM meeting was a short one. An agenda item concerning expense from budget to work on the Digesters, was approved by the Board.

Almonte Payroll	# of Meeting	Rate	Gross Amt	Net Amt	Check # or Function	Notes
Shonn Dougherty	Salary	3,700.00	3,700.00	3,093.31	10561	
David Haflich	Salary	500.00	500.00	461.75	10562	
Low Kious/Almonte	1	125.00	125.00	207.79	10563	Meetings-Almonte, SASM
	1	100.00	100.00			
Anne Lahaderne	1	100.00	100.00	92.35	10564	
Linda Rames	1	100.00	100.00	92.35	10565	
Robert Cox	1	100.00	100.00	92.35	10560	
Casey Bertenthal	1	125.00	125.00	115.44	10559	
Alyssa Schiffmann	1099-2 hrs	\$135/hr	270.00	270.00	10566	
Coastal Payroll Charges			90.76		EFT US Bank	
Employer Soc. Sec			300.70		EFT US Bank	
Employer Medicare			70.32		EFT US Bank	
Total Financial Liability			5,581.78		US Bank	
	BY:				Casey Bertenthal	Sec/Treas
	DATE:	7/26/22				

On July 25, 2022 THE GOVERNING BOARD OF THE ALMONTE SANITARY DISTRICT APPROVED THE FOLLOWING WARRANTS FOR PAYMENT:


WARRANT NUMBER	IN FAVOR OF	PURPOSE	FUND TO BE CHARGED	OBJECT	AMOUNT
182180513	Roto Rooter (Donald J Calegari Ent Inc)	4 USA's @ (\$720.00)	8035	521810	720.00
182180514	Shonn Dougherty	AT&T District Phone Bill (\$36.88), Fed Ex Copies (\$37.62), Acrobat Pro DC Annual Renewal (\$179.88)	8035	521810	254.38
182180515	Sewerage Agency of Southern Marin	DKF SSO Training 5/16/22	8035	521810	184.21
182180516	Almonte Sanitary District	Payroll Funding, July Payroll Liability	8035	511110	5,581.78

SUMMARIES BY CLASS

511110 SALARIES	5,581.78
521810 OPERATING EXPENSES	1,158.59
522512 CAPITAL PROJECTS	6,740.37

Total

PAGE TOTAL: **6,740.37**

BY:  Casey Bertenthal
 TITLE: Secretary Treasurer Sec/Treas

7. Manager's Report: A comprehensive Manager's report was included in the Board Packet.

8. New Business:

Resolution 2022-02 Adopting the Appropriations Limit for Fiscal Year 2020-2021 (AUDIT)

The Board approved \$85,382.00 as the 2021-2022 Appropriations Limit. Motion to Approve Appropriations Limit made by Linda, Seconded by Anne. Approved 5-0.

2020-2021 Audit (Draft Approval)

The Board reviewed the final draft of the Audit drafted by Terry Krieg. Motion to Approve Audit made by Anne, Seconded by Casey. Approved 5-0.

9. Old Business:

Official Budget FY 2022-2023 Approval

Shonn presented the 2022-2023 Budget for review and approval to the Board. Motion to Approve Budget made by Linda, Seconded by Robert. Approved 5-0.

10. Board Directors Members Open Time: Linda recommended a wage increase review for Shonn's District Manager position. The Board agreed, issue will be an item on the Agenda next month. Lew asked Linda and Casey to be a subcommittee to analyze and investigate wage increase request.

11. Next Meeting Date: August 22, 2022 @ 5pm.

12. Adjournment: The meeting was adjourned at 5:27pm. Motion to adjourn made by Anne, Seconded by Linda. Approved 5-0.

