

ALMONTE SANITARY DISTRICT

P.O. BOX 698, MILL VALLEY, CALIFORNIA 94942-0698 (415) 388-8775

DIRECTORS

Lew Kious, Chair
Casey Bertenthal, Secretary-Treasurer
Anne Lahaderne
Linda Rames
Robert Cox

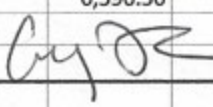
DISTRICT MANAGER

Shonn Dougherty

Minutes from February 26, 2024 Regular Meeting of the Board of Directors at Sewerage Agency of Southern Marin 450 Sycamore Avenue, Mill Valley

(Meeting Dedicated to Robert Cox)

1. Call to Order: Chair Kious called the meeting to order at 5:58 P.M. Present: Lew Kious, Anne Lahaderne, Casey Bertenthal, David Haflich, Shonn Dougherty (District Manager).
2. Approval of Minutes for January 22, 2024 Meeting. Motion to Approve by Linda, Seconded by Casey. Approved 4-0.
3. Public Open Time:
4. Secretary-Treasurer's Report: Casey reported as of this warrant cycle in fiscal 2023-24, we have spent \$578,126.65 which is 44.2% of the annual budget. This period equates to 67% of the 2023-24 annual budget year. We have \$848,937.63 remaining in reserves. Motion to Approve made by Anne, Seconded by Lew. Approved 4-0.
5. Reports by Representatives to Other Meetings: Lew reported that he attended the SASM meeting. SASM agreed to pay \$48k in fines to the EPA. Treatment Plant discharged over the allowed limits adding ammonia to counter problem. Ammonia was used to cleanse until the media was fixed.

Almonte Payroll	# of Met	Rate	Gross Amt	Net Amt	Check # or Function	Notes
Shonn Dougherty	Salary	4,270.00	4,270.00	3,552.78	10708	
David Haflich	Salary	500.00	500.00	461.75	10709	
Lew Kious/Almonte	2	175.00	350.00	323.22	10710	Meetings-Almonte, SASM
Anne Lahaderne	1	150.00	150.00	138.53	10711	
Linda Rames	1	150.00	150.00	138.52	10712	
Casey Bertenthal	1	175.00	175.00	161.61	10707	
Alyssa Schiffmann	1099-3.5	\$135/hr	472.50	472.50	10713	
Coastal Payroll Charges			101.04		EFT US Bank	
Employer Soc. Sec			346.89		EFT US Bank	
Employer Medicare			81.13		EFT US Bank	
Total Financial Liability			6,596.56		US Bank	
BY: 			Casey Bertenthal Sec/Treas			
DATE: 2/26/24						


On February 26, 2024 THE GOVERNING BOARD OF THE ALMONTE SANITARY DISTRICT APPROVED THE FOLLOWING WARRANTS FOR PAYMENT:

WARRANT NUMBER	IN FAVOR OF	PURPOSE	FUND TO BE CHARGED	OBJECT	AMOUNT
182180618	Roto Rooter (Donald J Calegari Ent Inc)	1 USA @ (\$225.00)	8035	521810	225.00
182180619	Shonn Dougherty	AT&T District Phone Bill (\$42.51), Google Workspace (\$24.00)	8035	521810	66.51
182180620	Central Marin Sanitation Agency	FOG Program Oct 1- Dec 31 2023	8035	521810	1,001.94
182180621	Marin County Tax Collector	County Counsel 2nd QTR: Sep-Dec FY 2023/24	8035	521810	657.50
182180622	Anne Lahaderne	Reimbursement Eastern Leaf (Memorial Tree)	8035	521810	52.66
182180623	Almonte Sanitary District	Payroll Funding, February Payroll Liability	8035	511110	6,596.56

SUMMARIES BY CLASS

511110 SALARIES	6,596.56
521810 OPERATING EXPENSES	2,003.61
522512 CAPITAL PROJECTS	
Total	8,600.17

PAGE TOTAL: 8,600.17

BY:  Casey Bertenthal
TITLE: Secretary, Treasurer Sec/Treas

6. Manager's Report: A comprehensive Manager's report was included in the Board Packet.

7. New Business:

Appointment In-Lieu of Election and Oath of Office for Lew Kious and Anne Lahaderne. Oaths of Office were recited and signed.

Request Approval to Video (remaining clay) District Lines for future CIP work.

Dave presented the Board with a plan to video the remaining District Clay lines. The last time the lines were videoed was 2007. This will be informative form future CIPs and rating of lines conditions. Lew requested an estimate be given with QSR rated lines broken down in segments for pricing. Roto Rooter will be conducting the video project.

Discuss New Board Member Recruitment

Shonn asked the Board if any members had anyone in mind to join Almonte's Board. A few people have been mentioned and word of mouth amongst neighbors and friends will continue. Shonn will update the website and put an ad on Next Door for an open chair position.

8. Old Business:

9. Board Directors Members Open Time:

10. Next Meeting Date: March 25, 2024 @ 6pm.

11. Adjournment: The meeting was adjourned at 6:37 pm. Motion to adjourn made by Linda, Seconded by Casey. Approved 4-0.