

ALMONTE SANITARY DISTRICT

P.O. BOX 698, MILL VALLEY, CALIFORNIA 94942-0698 (415) 388-8775

DIRECTORS

Lew Kiou, Chair
Casey Bertenthal, Secretary-Treasurer
Anne Lahaderne
Linda Rames
Laura Marks

DISTRICT MANAGER

Shonn Dougherty

Minutes from April 28, 2024

Regular Meeting of the Board of Directors
at Sewerage Agency of Southern Marin
450 Sycamore Avenue, Mill Valley

1. Call to Order: Chair Kiou called the meeting to order at 6:00 P.M. Present: Lew Kiou, Anne Lahaderne, Casey Bertenthal, Laura Marks, Shonn Dougherty (District Manager).
2. Approval of Minutes for March 24, 2025 Meeting. Motion to Approve by Laura, Seconded by Anne. Approved 3-0.
3. Public Open Time:
4. Secretary-Treasurer's Report: Shonn reported as of this warrant cycle in fiscal 2024-25, we have spent \$486,115.56. This period equates to 83.33% of the year 2024-25 annual budget. We have \$973,590.70 remaining in reserves. Motion to Approve made by Anne, Seconded by Laura. Approved 4-0.
5. Reports by Representatives to Other Meetings: Lew attended the SASM monthly meeting. Normal Annual Planning session lasted two and a half hours. Sea level rise was the subject presented by a consultant to the Board. The current SASM CIP is almost complete. The Budget for 2025-2026 was approved.

April 2025
Staff Consultant Payments

Almonte Payroll	# of Meetin	Rate	Gross Amt	Net Amt	Check # or Function	Notes
Shonn Dougherty	Salary	4,440.83	4,440.83	3,689.82	10808	
David Haflich	Salary	500.00	500.00	461.75	10809	
Lew Kious/Almonte	2	175.00	350.00	323.22	10810	Almonte, SASM
Anne Lahaderne	1	150.00	150.00	138.53	10811	
Laura Marks	1	150.00	150.00	138.52	10812	
Linda Rames						
Casey Bertenthal	1	175.00	175.00	161.61	10807	
Alyssa Schiffmann	1099-1hr	\$152/hr	152.00	152.00	10813	
Coastal Payroll Charges			105.09		EFT US Bank	
Employer Soc. Sec			357.49		EFT US Bank	
Employer Medicare			83.61		EFT US Bank	
Total Financial Liability			6,464.02		US Bank	
BY:					Casey Bertenthal	Sec/Treas
DATE:						

On April 28, 2025 THE GOVERNING BOARD OF THE ALMONTE SANITARY DISTRICT
APPROVED THE FOLLOWING WARRANTS FOR PAYMENT:

WARRANT NUMBER	IN FAVOR OF	PURPOSE	FUND TO BE CHARGED	OBJECT	AMOUNT
182800696	Roto Rooter (Donald J Calegari Ent Inc)	4 USAs @ \$225.00, (\$900.00)	8035	521810	900.00
182180697	Shonn Dougherty	AT&T District Phone Bill (\$42.71) Google Workspace (\$28.80), Staples, Envelopes (\$10.91)	8035	521810	82.42
182180698	SASM	Invoice for 2025 Pooled Liability Insurance	8035	521810	7,151.00
182180699	Almonte Sanitary District	Payroll Funding, April Liability	8035	511110	6,464.02

SUMMARIES BY CLASS

511110 SALARIES

521810 OPERATING EXPENSES

522512 CAPITAL PROJECTS

6,464.02

8,133.42

Total 14,597.44

PAGE TOTAL: 14,597.44

BY:

TITLE:

Casey Bertenthal

Sec/Treas

6. Manager's Report: A comprehensive Manager's report was included in the Board Packet.

6. New Business:

Discussion and Consideration of potential replacement of District Line running from Lilac Lane to Almonte Blvd. Shonn reported to the Board that our District Line running from Lilac Lane to Almonte Blvd will need to be included in the upcoming CIP. The video (conducted by Roto Rooter) and pipe rating report was included in Board Packet. Dave and Shonn will prepare a preliminary option for repairs and cost in for month's meeting.

8. Old Business:

9. Board Directors Members Open Time:

10. Next Meeting Date: May 27, 2025 @ 6pm.

11. Adjournment: The meeting was adjourned at 6:35 pm. Motion to adjourn made by Lew, Seconded by Laura. Approved 4-0.