

# ALMONTE SANITARY DISTRICT

P.O. BOX 698, MILL VALLEY, CALIFORNIA 94942-0698 (415) 388-8775

## DIRECTORS

Lew Kious, Chair  
Casey Bertenthal, Secretary-Treasurer  
Anne Lahaderne  
Linda Rames  
Laura Marks

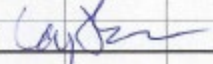
## DISTRICT MANAGER

Shonn Dougherty

### Minutes from May 26, 2026 Regular Meeting of the Board of Directors at Sewerage Agency of Southern Marin 450 Sycamore Avenue, Mill Valley

1. Call to Order: Chair Lew Kious called the meeting to order at 6:01 P.M. Present: Lew Kious, Linda Rames, Anne Lahaderne, Laura Marks, Casey Bertenthal, Shonn Dougherty (District Manager).
2. Approval of Minutes for April 27, 2026 Meeting. Motion to Approve by Linda, Seconded by Lew. Approved 4 -0.
3. Public Open Time:
4. Secretary-Treasurer's Report: Casey reported as of this warrant cycle in fiscal 2025-26, we have spent \$973,565.53. This period equates to 91.66% of the 2025-26 annual budget year. We have \$627,097.33 remaining in reserves. Check #768 to Bayside Trenchless Inc. for \$414,122.10 was voided. A Special Meeting to reissue check is scheduled, remaining reserves amount is accurate. Motion to Approve made by Anne, Seconded by Casey. Approved 5-0.
5. Reports by Representatives to Other Meetings: Lew reported standard business items at the SASM meeting, no big items to report. A new policy for keys and entrance to SASM is going to be implemented soon. TCSD Meeting, Mark Neumann and Lew presented an overview of SASM's operations to the TCSD Board. Lew offered the same presentation to the Almonte Board.

Almonite Sanitary District  
 May 2026  
 Staff Consultant Payments

Almonite Payroll	# of Meetin	Rate	Gross Amt	Net Amt	Check # or Function	Notes
Shonn Dougherty	Salary	4,618.50	4,618.50	3,838.57	DD #9799	
David Haflich	Salary	500.00	500.00	461.75	DD #7063	
Lew Kious/Almonte	2	175.00	350.00	461.75	DD #2457	ASD, SASM, TCSD
	1	150.00	150.00			
Anne Lahaderne	1	150.00	150.00	138.53	DD #2457	
Laura Marks	1	150.00	150.00	138.53	DD #9357	
Linda Rames	1	150.00	150.00	138.52	DD #2845	
Casey Bertenthal	1	175.00	175.00	161.61	DD #1397	
Alyssa Schiffmann	1099-2 hrs	\$152/hr	304.00	304.00	DD #7986	
Coastal Payroll Charges			146.58		EFT US Bank	
Employer Soc. Sec			387.10		EFT US Bank	
Employer Medicare			90.53		EFT US Bank	
Total Financial Liability			7,171.71		US Bank	
					BY: 	Casey Bertenthal
					DATE: 5/26/26	Sec/Treas

On May 26, 2026 THE GOVERNING BOARD OF THE ALMONTE SANITARY DISTRICT APPROVED THE FOLLOWING WARRANTS FOR PAYMENT:

WARRANT NUMBER	IN FAVOR OF	PURPOSE	FUND TO BE		
			CHARGED	OBJECT	AMOUNT
182180764	Roto Rooter (Donald J Calegari Ent. Inc.)	3 USA's @ (\$225.00), 1 USA @ (\$550.00)	8035	521810	1,225.00
182180765	Shonn Dougherty	AT&T District Phone Bill (\$43.15), Google Workspace (\$33.60), USPA Stamps (\$23.40)	8035	521810	100.15
182180766	Nute Engineering	CIP 2025	8035	521810	9,917.50
182180767	CMSA	Fog Invoices Jan-March 2026	8035	521810	588.56
182180768	Bayside Trenchless Inc.	Progress Billing # 1 CIP 2025	8035	521810	414,122.10
182180769	Almonite Sanitary District	Payroll Funding, May Liability	8035	511110	7,171.71

**SUMMARIES BY CLASS**

511110 SALARIES	7,171.71
521810 OPERATING EXPENSES	1,913.71
522512 CAPITAL PROJECTS	424,039.60
<b>Total</b>	<b>433,125.02</b>

PAGE TOTAL: 433,125.02

BY:  Casey Bertenthal  
 TITLE: Secretary Treasurer Sec/Treas

6. Manager's Report: A comprehensive Manager's report was included in the Board Packet.

7. New Business:

**1. Resolution 2026-02 Appropriations Limit for FY 2025-2026**

The Board reviewed and approved the annual Appropriations Limit. The amount approved is \$112,766.00 for FY 2025-2026. Motion to approve Resolution made by Anne, Seconded by Casey. Approved 5-0.

8. Old Business:

9. Board Directors Members Open Time:

10. Next Meeting Date: June 22, 2026 (Monday) @ 6pm.

11. Adjournment: The meeting was adjourned at 6:54 pm. Motion to adjourn made by Lew, Seconded by Laura. Approved 5-0.