

ALMONTE SANITARY DISTRICT

P.O. BOX 698, MILL VALLEY, CALIFORNIA 94942-0698 (415) 388-8775

DIRECTORS

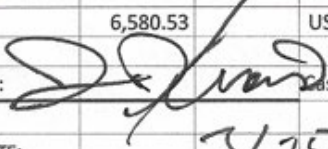
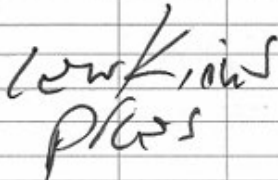
Lew Kious, Chair
Casey Bertenthal, Secretary-Treasurer
Anne Lahaderne
Linda Rames

DISTRICT MANAGER

Shonn Dougherty

Minutes from March 25, 2024 Regular Meeting of the Board of Directors at Sewerage Agency of Southern Marin 450 Sycamore Avenue, Mill Valley

1. Call to Order: Chair Kious called the meeting to order at 6:00 P.M. Present: Lew Kious, Anne Lahaderne, Linda Rames, Shonn Dougherty (District Manager).
2. Approval of Minutes for January 22, 2024 Meeting. Motion to Approve by Linda, Seconded by Lew. Approved 3-0.
3. Public Open Time:
4. Secretary-Treasurer's Report: Casey reported as of this warrant cycle in fiscal 2023-24, we have spent \$853,547.43 which is 65.3% of the annual budget. This period equates to 75% of the 2023-24 annual budget year. We have \$619,215.03 remaining in reserves. Alyssa adjusted a \$267k SASM check that had been an oversight last month, corrected current reserves total to \$619k. Motion to Approve made by Anne, Seconded by Linda. Approved 3-0.
5. Reports by Representatives to Other Meetings: Lew reported that he attended the DC3 meeting with the main topic being a County wide alert Marin test. The Marin fire test will be on April 27th. Other topics included storm response and improvement planning. SASM meeting was a closed session. The board was updated on litigation progress from the ongoing lawsuit.

Almonte Payroll	# of Mee	Rate	Gross Amt	Net Amt	Check # or Function	Notes
Shonn Dougherty	Salary	4,270.00	4,270.00	3,552.77	10715	
David Haflich	Salary	500.00	500.00	461.75	10716	
Lew Kiou/Almonte	2 1	175.00 150.00	500.00	461.75	10717	Meetings-Almonte, SASM,DC3
Anne Lahaderne	1	150.00	150.00	138.53	10718	
Linda Rames	1	150.00	150.00	138.53	10719	
Casey Bertenthal	1	175.00	175.00	161.62	10714	
Alyssa Schiffmann	1099-2h	\$135/hr	270.00	270.00	10720	
Coastal Payroll Charges			126.04		EFT US Bank	
Employer Soc. Sec			356.19		EFT US Bank	
Employer Medicare			83.30		EFT US Bank	
Total Financial Liability			6,580.53		US Bank	
BY:			Casey Bertenthal		Sec/Treas	
DATE:	3/25/24					


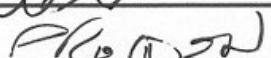
On March 25, 2024 THE GOVERNING BOARD OF THE ALMONTE SANITARY DISTRICT APPROVED THE FOLLOWING WARRANTS FOR PAYMENT:

WARRANT NUMBER	IN FAVOR OF	PURPOSE	FUND TO BE CHARGED	OBJECT	AMOUNT
182180624	Roto Rooter (Donald J Calegari Ent Inc)	2 USA's @ (\$225.00), 1 USA @ (450.00)	8035	521810	900.00
182180625	Shonn Dougherty	AT&T District Phone Bill (\$42.51), Google Workspace (\$24.00), Staples (98.31)	8035	521810	164.82
182180626	Nute Engineering	CIP and Rehabilitation Project 2024	8035	521810	64.00
182180627	Almonte Sanitary District	Payroll Funding, March Payroll Liability	8035	511110	6,580.53

SUMMARIES BY CLASS

511110 SALARIES	6,580.53
521810 OPERATING EXPENSES	1,064.82
522512 CAPITAL PROJECTS	64.00
Total	7,709.35

PAGE TOTAL: 7,709.35

BY:  Casey Bertenthal
TITLE:  Sec/Treas

6. Manager's Report: A comprehensive Manager's report was included in the Board Packet.

7. New Business:

8. Old Business:

Present Board with Estimate for Videoing (remaining clay) District Lines for Future CIP Work. The Board reviewed an estimate from Roto Rooter to video District Lines for transparency and condition of lines. 14,154 ft of pipe to be videoed for a total (not to exceed) \$52,612.56 was presented for approval. Motion to Approve made by Linda, Seconded by Lew. Approved 3-0.

Discuss New Board Member Recruitment Board appointee will serve until 2026. Lew requested Shonn contact Dan Miller in the County Elections Office about a potential candidate's eligibility. Is it required to be a US citizen, or can candidate be an Almonte resident, what is required for a director's position? Linda knows an Almonte resident that might be interested but isn't a US citizen.

9. Board Directors Members Open Time:

10. Next Meeting Date: April 22, 2024 @ 6pm.

11. Adjournment: The meeting was adjourned at 6:29 pm. Motion to adjourn made by Lew, Seconded by Anne. Approved 3-0.