

ALMONTE SANITARY DISTRICT

P.O. BOX 698, MILL VALLEY, CALIFORNIA 94942-0689 (415) 388-8775

DIRECTORS

Lew Kious, Chair
Anne Lahaderne, Secretary-Treasurer
Linda Rames
Robert Cox
Casey Bertenthal

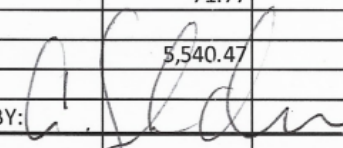
DISTRICT MANAGER
Shonn Dougherty

Minutes from April 26, 2020

Regular Meeting of the Board of Directors
at Sewerage Agency of Southern Marin
450 Sycamore Avenue, Mill Valley

1. Call to Order: Chair Kious called the meeting to order at 5:13 P.M. Present: (Via Zoom Video Platform) Lew Kious, Anne Lahaderne, Linda Rames, Robert Cox, Casey Bertenthal, Dave Haflich, Shonn Dougherty (District Manager).
2. Approval of Minutes for March 22, 2021 Meeting. Motion to Approve by Linda, Seconded by Anne. Approved 5-0.
3. Public Open Time: No Public.
4. Secretary-Treasurer's Report: Anne reported as of this warrant cycle in fiscal 2020-2021, we have spent, \$409,202.88 which is 36.6% of the annual budget. This period equates to 83% of the 2020-2021 annual budget. We have \$1,357,217.54 remaining in reserves. Motion to approve Warrant List and payroll made by Robert, Seconded by Casey. Approved 5-0.
5. Reports by Representatives to Other Meetings: Lew attended 3 meetings, SASM, The Alto Sanitary District Board Meeting and The California Special District Association. Lew reported some of the SASM staff are leaving for higher pay offered in other Districts. Mill Valley's salary structure is lower than many nearby Districts. SASM is bound to Mill Valley's salary structure since the city staffs SASM. Next month's SASM meeting will address a competitive salary restructure. The Alto Sanitary District Board meeting reviewed MVRS contracts for Southern Marin. Lew attended to ensure Alto approved the action to have R3 Consulting do analysis of MVRS contracts with Southern Marin Districts. Lew encouraged Alto's authority to initiate contracts with R3 Consulting. Lew attended the California Special District Association Board Meeting as an Executive Committee Member. He discussed the new Solid Waste rules to meet California Regulations. Lew moved to accelerate R3's analysis to be completed by the end of May.

Staff Consultant Payments

Almonte Payroll	# of Meetings	Rate	Gross Amt	Net Amt	Check # or Function	Notes
Shonn Dougherty	Salary	3,700.00	3,700.00	3,081.52	10442	
David Haflich	Salary	500.00	500.00	461.75	10443	
Lew Kious/Almonte	1	125.00	125.00	300.14	10444	Lew attended an extra Solid Waste Meeting
	2	100.00	200.00			
Anne Lahaderne	1	125.00	125.00	115.44	10445	
Linda Rames	1	100.00	100.00	92.35	10446	
Robert Cox	1	100.00	100.00	92.35	10441	
Casey Bertenthal	1	100.00	100.00	92.35	10440	
Alyssa Schiffmann	1099- 1 hr	\$130/hr	130.00	130.00	10447	
Caostal Payroll Charges			81.80		EFT US Bank	
Employer Soc. Sec			306.90		EFT US Bank	
Employer Medicare			71.77		EFT US Bank	
Total Financial Liability			5,540.47		US Bank	
BY:					Anne Lahaderne	Sec/Treas
DATE:	4-26-21					

SAN RAFAEL, CA 94903

April 26, 2021

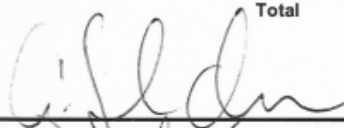
On April 26, 2021 THE GOVERNING BOARD OF THE ALMONTE SANITARY DISTRICT APPROVED THE FOLLOWING WARRANTS FOR PAYMENT:

WARRANT NUMBER	IN FAVOR OF	PURPOSE	FUND TO BE CHARGED	OBJECT	AMOUNT
182180419	Roto Rooter (Donald J Calegari Ent. Inc.)	USA's 9 @ \$168.00, 1 @ \$198.00, 1 @ \$346.50	8035	521810	2,056.50
182180420	Hardiman Construction, Inc.	District Line Repair 284 Morning Sun Ave. Inv# 2021-0272	8035	521810	6,750.00
182180421	RJ Ricciardi Inc.	2019-2020 Audit Invoice #12445	8035	521810	1,235.00
182180422	RJ Ricciardi Inc.	2019-2020 Audit Invoice #12446	8035	52180	660.00
182180423	Shonn Dougherty	AT&T District Phone Bill (\$36.87), USPS Certified Mail Receipt (\$28.00)	8035	52180	64.87
182180424	Almonte Sanitary District	Payroll Funding, Exact April Payroll Liability	8035	511110	5,540.47

SUMMARIES BY CLASS

511110 SALARIES	5,540.47
521810 OPERATING EXPENSES	10,766.37
522512 CAPITAL PROJECTS	
Total	16,306.84

PAGE TOTAL: 16,306.84

BY:  Anne Lahaderne
 TITLE: Director Sec/Treas

6. Manager's Report: A comprehensive Manager's report was included in the Board Packet.

7. New Business: **2021 CIP** (Held over until next month, a more comprehensive plan will be presented in May)

8. Old Business: **Review of MVRS Final Rate Application** (Held over until next month)

9. Board Directors Members Open Time: Discussion about possibly resuming in person Board Meetings. June is the target month for meetings to resume at SASM, still waiting on approval and regulations.

10. Next Meeting Date: May 24, 2021 @ 5pm.

11. Adjournment: The meeting was adjourned at 6:05pm. Motion to adjourn made by Linda, Seconded by Casey. Approved 5-0.