ALMONTE SANITARY DISTRICT

P.O. BOX 698, MILL VALLEY, CALIFORNIA 94942-0698 (415) 388-8775

Agenda
Regular Meeting of the Board of Directors
6:00 PM July 27, 2026
At: Sewerage Agency of Southern Marin
450 Sycamore Avenue, Mill Valley

*Members of the public may directly address the Board on any item appearing on the Agenda. They address the Board when the item is called by the Board Chair and he/she indicates that it is the time for the public to speak to the agenda item.

1. Call to Order.

2. Approval of Minutes June 22, 2026 meeting.

3. Public Open Time:

4. Secretary-Treasurer's Report
   a. Approval of July 27, 2026 Warrant List and July Payroll

5. Reports by Representatives to other Meetings

6. Manager's Report

7. New Business:

   1. Approval of Preliminary Budget FY 2026/27.

   2. District Line point repair Morning Sun Ave-Shoreline Hwy.

8. Old Business:

   1. FY 2025-2026 Audit Consideration.

9. Board Members Open Time

10. Set Next Almonte Board Meeting Date

11. Adjournment

ALMONTE SANITARY DISTRICT

P.O. BOX 698, MILL VALLEY, CALIFORNIA 94942-0698 (415) 388-8775

Minutes from June 22, 2026

Regular Meeting of the Board of Directors
at Sewerage Agency of Southern Marin
450 Sycamore Avenue, Mill Valley

1. <u>Call to Order:</u> Chair Lew Kious called the meeting to order at 6:00 P.M. Present: Lew Kious, Linda Rames, Anne Lahaderne, Laura Marks, Casey Bertenthal, Shonn Dougherty (District Manager).

2. <u>Approval of Minutes</u> for May 26, 2026 Meeting and Special Meeting June 9, 2026. Motion to Approve Meetings by Linda, Seconded by Anne. Approved 4 -0.

3. <u>Public Open Time:</u>

4. <u>Secretary-Treasurer's Report:</u> Casey reported as of this warrant cycle in fiscal 2025-26, we have spent $1,309,174.28 which is 99.6% of the annual budget. This period equates to 100% of the 2025-26 annual budget year. We have $296,573.78 remaining in reserves. Motion to Approve made by Laura, Seconded by Linda. Approved 5-0.

5. <u>Reports by Representatives to Other Meetings:</u> Lew reported The DC3 Meeting discussed standard administrative issues and created a sub committee on how to deal with pets during an emergency. SASM Meeting was cancelled, but Lew attended the Plant Facilitiy Tour.

June 2026
Staff Consultant Payments

Almonte Payroll	# of Meetin	Rate	Gross Amt	Net Amt	Check # or Function	Notes
Shonn Dougherty	Salary	4,618.50	4,618.50	3,838.58	DD #9799	
David Haflich	Salary	500.00	500.00	461.75	DD #7063	
Lew Kious/Almonte	3	175.00	525.00	623.36	DD #2457	2 ASD, SASM,DC3
	1	150.00	150.00			
Anne Lahaderne	2	150.00	300.00	277.05	DD #2457	
Laura Marks	2	150.00	300.00	277.05	DD #9357	
Linda Rames	2	150.00	300.00	277.05	DD #2845	
Casey Bertenthal	1	175.00	175.00	161.61	DD #1397	
Alyssa Schiffmann	1099-1.5hrs	$152/hr	266.00	266.00	DD #7986	
Coastal Payroll Charges			278.64		EFT US Bank	
Employer Soc. Sec			425.84		EFT US Bank	
Employer Medicare			99.60		EFT US Bank	
Total Financial Liability			7,938.58		US Bank	
		BY:			Casey Bertenthal	
		DATE: 6/22			Sec/Treas	

On June 22, 2026 THE GOVERNING BOARD OF THE ALMONTE SANITARY DISTRICT APPROVED THE FOLLOWING WARRANTS FOR PAYMENT:

WARRANT NUMBER	IN FAVOR OF	PURPOSE	FUND TO BE CHARGED	OBJECT	AMOUNT
182180771	Roto Rooter (Donald J Calegari Ent. Inc.)	1 USA @ ($550.00), Emergency Repair ($7,610.00)	8035	521810	8,160.00
18218072	Shonn Dougherty	AT&T District Phone Bill ($43.15), Google Workspace ($33.60), Intuit Quickbooks ($1,149.00)	8035	521810	1,225.75
182180773	SASM	2nd Installment 2025-26 Assessment	8035	521810	295,000.50
182180774	Nute Engineering	CIP 2025	8035	521810	1,432.00
182180775	SDRMA	Worker's Comp Invoice 2026-27	8035	521810	903.80
182180776	Almonte Sanitary District	Payroll Funding, June Liability	8035	511110	7,938.58

SUMMARIES BY CLASS

511110 SALARIES	7,938.58
521810 OPERATING EXPENSES	306,290.05
522512 CAPITAL PROJECTS	1,432.00
Total	314,660.63

PAGE TOTAL: 314,660.63

BY: Casey Bertenthal

TITLE: Secretary Treasurer Sec/Treas

6. Manager's Report: A comprehensive Manager's report was included in the Board Packet.

7. New Business:

1. **MVRS CPI-Based Rate Application. (Gene Della Zoppa Presenting Rates)** Gene presented the Board with a CPI-based rate application the MVRS submitted on 3/31/2025. A 2.20% adjustment was explained for the upcoming rate period 7/1/2026 through 6/30/2027.
2. **2025-2026 Auditor-Consideration of engaging Terry Krieg for FY 2025-2026 Audit.** Shonn presented the Board with an estimated price of $9,300.00 for Terry to complete the upcoming FY 2025-2026 Audit. Shonn will come back next month to inform Board if transparency of Auditor must be rotated every 5 years. 2020 Audit was regulated to commission another Auditor for transparency.

8. Old Business:

9. Board Directors Members Open Time: Lew alerted the Board about an 18-page Civil Grand Jury report regarding Special Districts consolidation. **Better Service at Lower Cost: Optimizing Essential Services for the Future of Marin**. The Board needs to review and respond with a written analysis of findings. Reports by Special Districts will be submitted to Grand Jury by October 2026 and January 2027. Lew informed Board about LAFCO's President (Jason Fried) stating his resignation.

10. Next Meeting Date: July 27, 2026 (Monday) @ 6pm.

11. Adjournment: The meeting was adjourned at 6:38 pm. Motion to adjourn made by Laura, Seconded by Lew. Approved 5-0.

Almonte Sanitary District
July 2026
Staff Consultant Payments

Almonte Payroll	# of Meetin	Rate	Gross Amt	Net Amt	Check # or Function	Notes
Shonn Dougherty	Salary	4,618.50	4,618.50	3,838.57	DD #9799	
David Haflich	Salary	500.00	500.00	461.75	DD #7063	
Lew Kious/Almonte	2	175.00	350.00	323.23	DD #2457	ASD, SASM
Anne Lahaderne						
Laura Marks						
Linda Rames	1	150.00	150.00	138.53	DD #2845	
Casey Bertenthal	1	175.00	175.00	161.61	DD #1397	
Alyssa Schiffmann	1099-2.75hı	$152/hr	418.00	418.00	DD #7986	
Coastal Payroll Charges			140.97		EFT US Bank	
Employer Soc. Sec			359.20		EFT US Bank	
Employer Medicare			84.00		EFT US Bank	
Total Financial Liability			6,795.67		US Bank	
		BY:			Casey Bertenthal	
		DATE:			Sec/Treas	

TO: AUDITOR -CONTROLLER
ROOM 225, CIVIC CENTER
SAN RAFAEL, CA 94903

ALMONTE SANITARY DISTRICT

July 27, 2026

On July 27, 2026 THE GOVERNING BOARD OF THE ALMONTE SANITARY DISTRICT APPROVED THE FOLLOWING WARRANTS FOR PAYMENT:

WARRANT NUMBER	IN FAVOR OF	PURPOSE	FUND TO BE CHARGED	OBJECT	AMOUNT
182180777	Shonn Dougherty	AT&T District Phone Bill ($43.26), Google Workspace ($33.60), Adobe Inc. ($239.88)	8035	521810	316.74
18218078	USAN 811	2026 Membership Fee	8035	521810	617.29
182180779	Nute Engineering	CIP 2025	8035	521810	102.00
182180780	Marin County Tax Collector	LAFCO Charges FY 2026/27	8035	521810	477.36
182180781	Almonte Sanitary District	Payroll Funding, July Liability	8035	511110	6,795.67

SUMMARIES BY CLASS

511110	SALARIES	6,795.67
521810	OPERATING EXPENSES	1,411.39
522512	CAPITAL PROJECTS	102.00
	Total	8,309.06

PAGE TOTAL: **8,309.06**

BY: Casey Bertenthal

TITLE: Sec/Treas

Here are your payment details

We received your payment for:

Service Type: Wireless
Account ending in: 3970
Payment date: Mon, Jul 20, 2026
Payment method: Visa
Amount: $43.26

Heads up: Be sure to keep the email address on your account up to date so you don't miss important account notices. Learn how

Sign in to manage your billing and payment information.

Manage your account, billing, and payment info with MyAT&T

It's simple, easy, and fast.

Sign in now

Don't recognize these changes? Let us know

Thanks for choosing us,
AT&T Business

Payment terms & conditions

Invoice

Invoice number: 5616202893

Google LLC
1600 Amphitheatre Pkwy
Mountain View, CA 94043
United States
Federal Tax ID: 77-0493581

Bill to
District Manager
Almonte Sanitary District
PO Box 698
Mill Valley, CA 94942
United States

Details

Invoice number	5616202893
Invoice date	Jun 30, 2026
Billing ID	5820-9948-0367
Domain name	almontesd.org

Google Workspace

Total in USD **$33.60**

Summary for Jun 1, 2026 - Jun 30, 2026

Subtotal in USD	$33.60
Tax (0%)	$0.00
Total in USD	$33.60

You will be automatically charged for any amount due.

Google Invoice

Invoice number: 5616202893

Subscription	Description	Interval	Quantity	Amount($)
Google Workspace Business Starter	Usage	Jun 1 - Jun 30	4	33.60

Subtotal in USD	$33.60
Tax (0%)	$0.00
Total in USD	**$33.60**

Need help understanding the charges on your invoice? Click here for detailed explanations
https://support.google.com/a?p=gsuite-bills-and-charges

Adobe

Adobe Inc.
345 Park Avenue
San Jose CA 95110-2704
United States
Federal Tax ID: 77-0019522

ORIGINAL

Invoice Information

Invoice Number	3523001767
Invoice Date	18-JUL-2026
Payment Terms	Credit Card
Purchase Order	ADD030236801
Order Number	7271878961
Customer Number	550291360
Currency	USD

Bill To

Shonn Dougherty
Almonte Sanitary District
208 Miller Ave
Mill Valley CA 94941-2714

INVOICE

Item Details

Service Term: 18-JUL-2026 to 17-JUL-2027

PRODUCT NUMBER	PRODUCT DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	NET AMOUNT	TAX RATE	TAXES	TOTAL
30000065	**Acrobat Pro**	1	EA	239.88	239.88	0.00%	0.00	239.88

Invoice Total

NET AMOUNT (USD)	239.88
TAXES (SEE DETAILS FOR RATES)	0.00
GRAND TOTAL (USD)	239.88

Comments:

Billing Contact

https://helpx.adobe.com/contact.html

Thank you for your business!

INVOICE

Underground Service Alert of Northern California & Nevada
4005 Port Chicago Hwy, Ste. 100 Concord, CA 94520-1122

DATE	INVOICE #
7/20/2026	1005542026

BILL TO
ALMONTE SANITARY DIST. ATTN: SHONN DOUGHERTY PO BOX 698 MILL VALLEY, CA 94942

Account Number
100554

Service Period
ANNUAL

P.O. NO.

Please see email for more detailed information. Email bethany.dillon@usan.org with any questions.

TERMS
Net 30 days

TICKET TYPES	DESCRIPTION	QTY	AMOUNT
NEW	ALMSAN	331	0.00
TICKET	Total Unique	331	0.00
CALIF	2026 Membership fee $300 plus NEW unique 2025 billable tickets fee	1	617.29

REMITTANCE ADDRESS:

Underground Service Alert of
Northern California and Nevada
PO Box 5040
San Jose, CA 95150

Total	$617.29
Payments/Credits	$0.00
Balance Due	**$617.29**

NUTE Engineering
907 Mission Ave
San Rafael, CA 94901-2910 US

Invoice

BILL TO
Almonte Attn: Mr. Shonn Dougherty P.O. Box 698, Mill Valley CA 94942

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
28360	07/09/2026	$102.00	08/08/2026	Net 30	

CONTRACT AMOUNT
T&M

TOTAL BILLED TO DATE
$323.00

DESCRIPTION	HOURS	RATE	CURRENT BILLED
Engineering Services 06/01/2026 - 06/30/2026			
Technical Admin Support	0:45	136.00	102.00

NUTE Project #9239 Gen. Eng. 2025 - 2026

BALANCE DUE **$102.00**

Notes: Database search for past CIP work for comparison of work relative to Mill Valley for HVSD

NUTE Engineering

Time Activities by Customer Detail

Activity: June 2026

ACTIVITY DATE	EMPLOYEE	MEMO/DESCRIPTION	DURATION
Almonte			
9239-Gen. Eng. 2025-2026			
06/10/2026	Barbara Dabney {Technical WP}	Access search for Alto CIP and RBSD PS jobs	0:45
Total for 9239-Gen. Eng. 2025-2026			**0:45**
Total for Almonte			**0:45**

COUNTY OF MARIN

CENTRAL COLLECTIONS

DIVISION OF THE DEPARTMENT OF FINANCE

MINA MARTINOVICH, CPA
DIRECTOR OF FINANCE

JANINE DICTOR, ASSISTANT DIRECTOR
ASHIA ISMAIL, DIVISION CHIEF

REMINDER NOTICE	
Notice Date:	June 25, 2026
Customer Number:	21596
Total Balance Due:	$477.36

MANAGER, SHONN DOUGHERTY,
ALMONTE SANITARY DISTRICT
P.O. BOX 698
MILL VALLEY, CA 94942

This is a reminder notice that the Marin County Local Agency Formation Commission (LAFCO) operating expense allocation for your organization is due. Per Assembly Bill No. 2838, the county, cities and independent special districts shall each provide a one-third share of the said cost with the latter two apportionments determined by the calculation outlined in Government Code Section 5638(b). This charge is due and payable within **30** days from the date of this notice.

Please see the summary of your account below:

Description		Amount Due
LAFCO charges FY 2026/27		$477.36
	Total Balance Due:	**$477.36**

Payment Options:

Pay Online: www.marincounty.gov/marincollections, you will need the Customer number from this notice.
Mail: Make checks payable to "Marin County Tax Collector" and mail to Marin County Tax Collector, Attention: Central Collections, PO Box 4220, San Rafael, CA 94913-4220.

There is a 2.35% service fee for debit and credit card transactions. The 2.35% fee is not retained by the Department, it is retained by the service provider and is non-refundable.

PAYMENT COUPON

COUNTY OF MARIN

ALMONTE SANITARY DISTRICT
P.O. BOX 698
MILL VALLEY, CA 94942

REMINDER NOTICE	
Notice Date:	June 25, 2026
Customer Number:	21596
Reference Number:	LAFCO charges FY 2026/27
Total Balance Due:	$477.36

Due 30 days from the notice date
Make checks payable to Marin County Tax Collector.
Mail to: Marin County Tax Collector Attn: Central Collections
PO Box 4220, San Rafael, CA 94913-4220
Telephone: 415-473-7555 Email: centralcollections@marincounty.gov

usbank

P.O. Box 1800
Saint Paul, Minnesota 55101-0800

5625 TRN S Y ST01

000038475 TUSB04DD070126248028 01 01000000 044212 002

ALMONTE SANITARY DISTRICT
PO BOX 698
MILL VALLEY CA 94942-0698

00038475 72759 0001-0002 DUSB04DD070126248126 00 L 00044212 STNDSOME

00

Business Statement

Account Number:
1 575 0418 1122

Statement Period:
Jun 1, 2026
through
Jun 30, 2026

To Contact U.S. Bank

Commercial Customer Service: 877-295-2509

U.S. Bank accepts Relay Calls

Internet: usbank.com

NEWS FOR YOU

Scan here with your phone's camera to download the U.S. Bank Mobile App.

INFORMATION YOU SHOULD KNOW

Effective August 10, 2026, we're informing you of upcoming changes to the *Business Pricing Information* document that may have an impact on your account. A current copy of the *Business Pricing Information* document can be obtained by visiting **usbank.com/bpi**, calling 800-673-3555 or visiting your local branch.

Primary pricing updates in your revised *Business Pricing Information* document

Other Service Fees

- Bill Pay
  - Business Online Banking
    - Adding a new option, Pay by Credit Card - 2.90% of the transaction amount
- Adding a new section, Instant Payment
  - Outgoing Digital - $3.00
- Wire Transfers
  - International Wires
    - Adding Digital U.S. Dollar - $45

Beginning August 10, 2026, a copy of the *Business Pricing Information* document will be available at **usbank.com/bpi**, by calling 800-673-3555 or visiting your local branch.

If you have any questions, you can call us at 800-673-3555. Our business bankers are here to help 8 a.m. to 8 p.m. CT Monday through Friday and 8 a.m. to 6:30 p.m. CT on Saturday. We accept relay calls. Our bankers are also available to help at your local branch via appointment.

SILVER BUSINESS CHECKING

U.S. Bank National Association

Member FDIC

Account Number 1-575-0418-1122

Account Summary

	# Items		
Beginning Balance on Jun 1		$	16,386.45
Customer Deposits	2		15,110.29
Other Withdrawals	2		7,945.08-
Ending Balance on Jun 30, 2026		**$**	**23,551.66**

usbank.

ALMONTE SANITARY DISTRICT
PO BOX 698
MILL VALLEY CA 94942-0698

00038475 72760 0002-0002 DUSB04DD07012624812600 L 00044212 STNDSOME

SILVER BUSINESS CHECKING (CONTINUED)

U.S. Bank National Association

Account Number 1-575-0418-1122

Customer Deposits

Number	Date	Ref Number	Amount
	Jun 2	8354391616	7,171.71
	Jun 24	8652953360	7,938.58

Total Customer Deposits **$ 15,110.29**

Other Withdrawals

Date	Description of Transaction		Ref Number		Amount
Jun 12	Analysis Service Charge		1200000000	$	6.50-
Jun 22	Electronic Withdrawal REF=261690164333290N00	To ALMONTE SANITARY 2382976613PAYROLL 03415ALMON00122			7,938.58-

Total Other Withdrawals **$ 7,945.08-**

Balance Summary

Date	Ending Balance	Date	Ending Balance	Date	Ending Balance
Jun 2	23,558.16	Jun 22	15,613.08	Jun 24	23,551.66
Jun 12	23,551.66				

Balances only appear for days reflecting change.

ANALYSIS SERVICE CHARGE DETAIL

Account Analysis Activity for: May 2026

Account Number:	1-575-0418-1122	$	6.50
Analysis Service Charge assessed to	1-575-0418-1122	$	6.50

Service Activity Detail for Account Number 1-575-0418-1122

Service	Volume	Avg Unit Price	Total Charge
Depository Services			
Combined Transactions/Items	4		No Charge
Truncated Paper Stmt	1	6.50000	6.50
Subtotal: Depository Services			6.50
Fee Based Service Charges for Account Number 1-575-0418-1122			$ 6.50

00

Almonte Sanitary District - New Company
Reconciliation Detail
Personnel Account, Period Ending 06/30/2026

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						16,386.45
Cleared Transactions						
Checks and Payments - 5 items						
Check	06/30/2026	eft	Payroll	X	-6,182.45	-6,182.45
Check	06/30/2026	eft	Payroll Taxes	X	-1,477.49	-7,659.94
Check	06/30/2026	eft	PayStar Payroll	X	-181.58	-7,841.52
Check	06/30/2026	eft	Payroll Taxes	X	-97.06	-7,938.58
Check	06/30/2026			X	-6.50	-7,945.08
Total Checks and Payments					-7,945.08	-7,945.08
Deposits and Credits - 2 items						
Check	05/31/2026	18218...	Almonte Sanitary Di...	X	7,171.71	7,171.71
Check	06/30/2026	18218...	Almonte Sanitary Di...	X	7,938.58	15,110.29
Total Deposits and Credits					15,110.29	15,110.29
Total Cleared Transactions					7,165.21	7,165.21
Cleared Balance					7,165.21	23,551.66
Uncleared Transactions						
Checks and Payments - 7 items						
Check	08/31/2024	10748	Casey Bertenthal		-161.62	-161.62
Check	10/31/2024	10764	David Haflich		-461.75	-623.37
Check	11/30/2024	10770	Casey Bertenthal		-323.23	-946.60
Check	11/30/2024	10774	Anne Lahaderne		-138.52	-1,085.12
Check	12/31/2024	10778	Casey Bertenthal		-323.23	-1,408.35
Check	12/31/2024	10783	Marks, Laura		-138.52	-1,546.87
Check	10/31/2025	10853	David Haflich		-461.75	-2,008.62
Total Checks and Payments					-2,008.62	-2,008.62
Total Uncleared Transactions					-2,008.62	-2,008.62
Register Balance as of 06/30/2026					5,156.59	21,543.04
New Transactions						
Deposits and Credits - 1 item						
Check	07/31/2026	18218...	Almonte Sanitary Di...		6,795.67	6,795.67
Total Deposits and Credits					6,795.67	6,795.67
Total New Transactions					6,795.67	6,795.67
Ending Balance					**11,952.26**	**28,338.71**

Almonte Sanitary District
FY26 REPORT

(NOT Including Q4 Interest)

	FY26	Budget	$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Op. Rev.				
ASD Fee FA-4120000				
411125 · ASD Fees	653,124.00	653,124.00	0.00	100.0%
Total ASD Fee FA-4120000	653,124.00	653,124.00	0.00	100.0%
ASD Fees				
TCSD	5,589.00	5,589.00	0.00	100.0%
Franchise Fee - MVRS	8,096.12	7,795.70	300.42	103.9%
Lateral Permit	4,200.00	3,000.00	1,200.00	140.0%
Total ASD Fees	17,885.12	16,384.70	1,500.42	109.2%
Total Op. Rev.	671,009.12	669,508.70	1,500.42	100.2%
Non-Op. Rev.				
Aid from Gov. Agencies				
451910 · HOPTR	465.18	300.00	165.18	155.1%
Total Aid from Gov. Agencies	465.18	300.00	165.18	155.1%
ERAF				
411820 · PT Excess ERAF	57,705.64	56,000.00	1,705.64	103.0%
411810 · PT Reverse ERAF	6,364.67	6,800.00	-435.33	93.6%
441120 · ERAF Int.	389.72	250.00	139.72	155.9%
Total ERAF	64,460.03	63,050.00	1,410.03	102.2%
Interest				
4410125 Pooled Int.				
CI Fund	18,644.53	20,000.00	-1,355.47	93.2%
OP Fund	4,149.05	2,000.00	2,149.05	207.5%
Total 4410125 Pooled Int.	22,793.58	22,000.00	793.58	103.6%
Total Interest	22,793.58	22,000.00	793.58	103.6%
PTax				
411110 · PT Cur. Sec.	145,366.08	134,000.00	11,366.08	108.5%
411115 · PT Unitary	1,989.01	1,000.00	989.01	198.9%
411030 · PT Cur. Unsec.	2,524.67	2,400.00	124.67	105.2%
411210 · PT Supp. Assmt. Cur.	2,258.87	1,600.00	658.87	141.2%
411215 · PT Supp. Unsec.	128.38	120.00	8.38	107.0%
411310 · PT Supp. Assmt. Redempt	84.88	100.00	-15.12	84.9%
4110310 PT PriorYr SecRed	0.00	0.00	0.00	0.0%
411135 · PT Prior Unsec.	183.96	150.00	33.96	122.6%
Total PTax	152,535.85	139,370.00	13,165.85	109.4%
Total Non-Op. Rev.	240,254.64	224,720.00	15,534.64	106.9%
Total Income	911,263.76	894,228.70	17,035.06	101.9%

Almonte Sanitary District
FY26 REPORT
(NOT Including Q4 Interest)

	FY26	Budget	$ Over Budget	% of Budget
Expense				
Op Exp				
Administration				
Salaries/Benefits				
Manager Cost				
SalaryBase	60,711.32	60,000.00	711.32	101.2%
Manager Admin Support	0.00	500.00	-500.00	0.0%
Total Manager Cost	60,711.32	60,500.00	211.32	100.3%
Board Cost				
Elect. Off. Reg. Mtg.	9,300.00	7,000.00	2,300.00	132.9%
Elect. Off. Spec. Mtg.	4,050.00	5,500.00	-1,450.00	73.6%
Total Board Cost	13,350.00	12,500.00	850.00	106.8%
Payroll Expenses				
TotEmployer Taxes	5,938.98	6,000.00	-61.02	99.0%
Bank Fee	78.00	90.00	-12.00	86.7%
Payroll Service	1,861.74	1,600.00	261.74	116.4%
Total Payroll Expenses	7,878.72	7,690.00	188.72	102.5%
Admin Services				
Bookkeeping	3,344.00	3,500.00	-156.00	95.5%
Total Admin Services	3,344.00	3,500.00	-156.00	95.5%
Total Salaries/Benefits	85,284.04	84,190.00	1,094.04	101.3%
Contract & Prof Services				
Marin Co.				
460150 · PT AdminFee	3,245.89	2,644.00	601.89	122.8%
460120 · ASD AdminFee	0.00	500.00	-500.00	0.0%
Total Marin Co.	3,245.89	3,144.00	101.89	103.2%
Fees - Dues & Service				
CSDA	3,632.00	3,600.00	32.00	100.9%
LAFCO	489.99	500.00	-10.01	98.0%
MarinCo Encrch Prmt	0.00	600.00	-600.00	0.0%
MarinMap	0.00	0.00	0.00	0.0%
PO Box Fee	0.00	300.00	-300.00	0.0%
SWRCB	3,945.00	3,500.00	445.00	112.7%
USA	1,021.07	500.00	521.07	204.2%
Total Fees - Dues & Service	9,088.06	9,000.00	88.06	101.0%
Prof. Services				
Audit	9,300.00	8,600.00	700.00	108.1%
Engineering	0.00	7,000.00	-7,000.00	0.0%
IT Support	0.00	1,000.00	-1,000.00	0.0%
Legal	0.00	2,500.00	-2,500.00	0.0%
Total Prof. Services	9,300.00	19,100.00	-9,800.00	48.7%
Total Contract & Prof Services	21,633.95	31,244.00	-9,610.05	69.2%
Liability Ins., Claims				
Ins. Prem.				

Almonte Sanitary District
FY26 REPORT
(NOT Including Q4 Interest)

	FY26	Budget	$ Over Budget	% of Budget
CSRMA Liability	8,065.00	8,000.00	65.00	100.8%
SDRMA Wrkrs' Cmp.	-0.24	1,000.00	-1,000.24	-0.0%
Total Ins. Prem.	8,064.76	9,000.00	-935.24	89.6%
Total Liability Ins., Claims	8,064.76	9,000.00	-935.24	89.6%
Office				
Election				
County Fees	501.52	800.00	-298.48	62.7%
Public Notices	0.00	100.00	-100.00	0.0%
Total Election	501.52	900.00	-398.48	55.7%
Off. Exp.				
Computer	0.00	1,000.00	-1,000.00	0.0%
Printing	145.00	750.00	-605.00	19.3%
Software	4,384.11	4,000.00	384.11	109.6%
Supplies	767.48	1,000.00	-232.52	76.7%
Total Off. Exp.	5,296.59	6,750.00	-1,453.41	78.5%
Utilities				
Telephone	514.26	1,000.00	-485.74	51.4%
Total Utilities	514.26	1,000.00	-485.74	51.4%
Total Office	6,312.37	8,650.00	-2,337.63	73.0%
Total Administration	121,295.12	133,084.00	-11,788.88	91.1%
Collection/Treatment				
FOG Program	2,447.58	3,000.00	-552.42	81.6%
Sewage Collection				
00-UNK	0.00	4,000.00	-4,000.00	0.0%
25 EMER	9,760.00	10,000.00	-240.00	97.6%
26 CLEAN	74,015.00	80,000.00	-5,985.00	92.5%
27 REPAIR	3,925.00	6,000.00	-2,075.00	65.4%
29 TV	1,475.00	2,000.00	-525.00	73.8%
31 LOCATE	4,575.00	15,000.00	-10,425.00	30.5%
32 Cap. Imp.				
CIP eng	65,871.08	40,000.00	25,871.08	164.7%
CIP pipe	435,918.00	432,000.00	3,918.00	100.9%
Total 32 Cap. Imp.	501,789.08	472,000.00	29,789.08	106.3%
Total Sewage Collection	595,539.08	589,000.00	6,539.08	101.1%
SASM Sewage Treat. & Disp.	590,001.00	590,001.00	0.00	100.0%
Total Collection/Treatment	1,187,987.66	1,182,001.00	5,986.66	100.5%
Total Op Exp	1,309,282.78	1,315,085.00	-5,802.22	99.6%
Total Expense	1,309,282.78	1,315,085.00	-5,802.22	99.6%
Net Ordinary Income	-398,019.02	-420,856.30	22,837.28	94.6%
Other Expense				
Grant-Funded Expense	0.00	0.00		
Total Other Expenses	0.00	0.00		
Net Excess/(Deficiency)	**-398,019.02**	**-420,856.30**		

Almonte Sanitary District
FY27 BUDGET REPORT

	July '26	Jul-July '26	Budget	$ Over Budget	% of Budget
Ordinary Income/Expense					
Income					
Op. Rev.					
ASD Fee FA-4120000					
411125 · ASD Fees	0.00	0.00	650,000.00	-650,000.00	0.0%
Total ASD Fee FA-4120000	0.00	0.00	650,000.00	-650,000.00	0.0%
ASD Fees					
TCSD	0.00	0.00	5,589.00	-5,589.00	0.0%
Franchise Fee - MVRS	0.00	0.00	8,100.00	-8,100.00	0.0%
Lateral Permit	0.00	0.00	4,000.00	-4,000.00	0.0%
Total ASD Fees	0.00	0.00	17,689.00	-17,689.00	0.0%
Total Op. Rev.	0.00	0.00	667,689.00	-667,689.00	0.0%
Non-Op. Rev.					
Aid from Gov. Agencies					
451910 · HOPTR	0.00	0.00	465.00	-465.00	0.0%
Total Aid from Gov. Agencies	0.00	0.00	465.00	-465.00	0.0%
ERAF					
411820 · PT Excess ERAF	0.00	0.00	58,000.00	-58,000.00	0.0%
411810 · PT Reverse ERAF	0.00	0.00	6,500.00	-6,500.00	0.0%
441120 · ERAF Int.	0.00	0.00	400.00	-400.00	0.0%
Total ERAF	0.00	0.00	64,900.00	-64,900.00	0.0%
Interest					
4410125 Pooled Int.					
CI Fund	0.00	0.00	18,650.00	-18,650.00	0.0%
OP Fund	0.00	0.00	4,200.00	-4,200.00	0.0%
Total 4410125 Pooled Int.	0.00	0.00	22,850.00	-22,850.00	0.0%
Total Interest	0.00	0.00	22,850.00	-22,850.00	0.0%
PTax					
411110 · PT Cur. Sec.	0.00	0.00	145,000.00	-145,000.00	0.0%
411115 · PT Unitary	0.00	0.00	2,000.00	-2,000.00	0.0%
411030 · PT Cur. Unsec.	0.00	0.00	2,600.00	-2,600.00	0.0%
411210 · PT Supp. Assmt. Cur.	0.00	0.00	1,800.00	-1,800.00	0.0%
411215 · PT Supp. Unsec.	0.00	0.00	130.00	-130.00	0.0%
411310 · PT Supp. Assmt. Redemp	0.00	0.00	100.00	-100.00	0.0%
4110310 PT PriorYr SecRed	0.00	0.00	0.00	0.00	0.0%
411135 · PT Prior Unsec.	0.00	0.00	200.00	-200.00	0.0%
Total PTax	0.00	0.00	151,830.00	-151,830.00	0.0%
Total Non-Op. Rev.	0.00	0.00	240,045.00	-240,045.00	0.0%
Total Income	0.00	0.00	907,734.00	-907,734.00	0.0%

Almonte Sanitary District
FY27 BUDGET REPORT

	July '26	Jul-July '26	Budget	$ Over Budget	% of Budget
Expense					
Op Exp					
Administration					
Salaries/Benefits					
Manager Cost					
SalaryBase	5,118.50	5,118.50	65,000.00	-59,881.50	7.9%
Manager Admin Support	0.00	0.00	0.00	0.00	0.0%
Total Manager Cost	5,118.50	5,118.50	65,000.00	-59,881.50	7.9%
Board Cost					
Elect. Off. Reg. Mtg.	675.00	675.00	9,300.00	-8,625.00	7.3%
Elect. Off. Spec. Mtg.	0.00	0.00	4,100.00	-4,100.00	0.0%
Total Board Cost	675.00	675.00	13,400.00	-12,725.00	5.0%
Payroll Expenses					
TotEmployer Taxes	443.20	443.20	6,000.00	-5,556.80	7.4%
Bank Fee	0.00	0.00	75.00	-75.00	0.0%
Payroll Service	140.97	140.97	1,900.00	-1,759.03	7.4%
Total Payroll Expenses	584.17	584.17	7,975.00	-7,390.83	7.3%
Admin Services					
Bookkeeping	418.00	418.00	3,500.00	-3,082.00	11.9%
Total Admin Services	418.00	418.00	3,500.00	-3,082.00	11.9%
Total Salaries/Benefits	6,795.67	6,795.67	89,875.00	-83,079.33	7.6%
Contract & Prof Services					
Marin Co.					
460150 · PT AdminFee	0.00	0.00	3,500.00	-3,500.00	0.0%
460120 · ASD AdminFee	0.00	0.00	0.00	0.00	0.0%
Total Marin Co.	0.00	0.00	3,500.00	-3,500.00	0.0%
Fees - Dues & Service					
CSDA	0.00	0.00	3,700.00	-3,700.00	0.0%
LAFCO	477.36	477.36	500.00	-22.64	95.5%
MarinCo Encrch Prmt	0.00	0.00	0.00	0.00	0.0%
MarinMap	0.00	0.00	0.00	0.00	0.0%
PO Box Fee	0.00	0.00	0.00	0.00	0.0%
SWRCB	0.00	0.00	4,000.00	-4,000.00	0.0%
USA	617.29	617.29	1,500.00	-882.71	41.2%
Total Fees - Dues & Service	1,094.65	1,094.65	9,700.00	-8,605.35	11.3%
Prof. Services					
Audit	0.00	0.00	9,600.00	-9,600.00	0.0%
Engineering	0.00	0.00	7,000.00	-7,000.00	0.0%
IT Support	0.00	0.00	1,000.00	-1,000.00	0.0%
Legal	0.00	0.00	2,500.00	-2,500.00	0.0%
Total Prof. Services	0.00	0.00	20,100.00	-20,100.00	0.0%
Total Contract & Prof Services	1,094.65	1,094.65	33,300.00	-32,205.35	3.3%
Liability Ins., Claims					
Ins. Prem.					

Almonte Sanitary District
FY27 BUDGET REPORT

	July '26	Jul-July '26	Budget	$ Over Budget	% of Budget
CSRMA Liability	0.00	0.00	8,200.00	-8,200.00	0.0%
SDRMA Wrkrs' Cmp.	903.80	903.80	0.00	903.80	100.0%
Total Ins. Prem.	903.80	903.80	8,200.00	-7,296.20	11.0%
Total Liability Ins., Claims	903.80	903.80	8,200.00	-7,296.20	11.0%
Office					
Election					
County Fees	0.00	0.00	600.00	-600.00	0.0%
Public Notices	0.00	0.00	0.00	0.00	0.0%
Total Election	0.00	0.00	600.00	-600.00	0.0%
Off. Exp.					
Computer	0.00	0.00	0.00	0.00	0.0%
Printing	0.00	0.00	750.00	-750.00	0.0%
Software	273.48	273.48	5,000.00	-4,726.52	5.5%
Supplies	0.00	0.00	1,000.00	-1,000.00	0.0%
Total Off. Exp.	273.48	273.48	6,750.00	-6,476.52	4.1%
Utilities					
Telephone	43.26	43.26	1,000.00	-956.74	4.3%
Total Utilities	43.26	43.26	1,000.00	-956.74	4.3%
Total Office	316.74	316.74	8,350.00	-8,033.26	3.8%
Total Administration	9,110.86	9,110.86	139,725.00	-130,614.14	6.5%
Collection/Treatment					
FOG Program	0.00	0.00	3,000.00	-3,000.00	0.0%
Sewage Collection					
00-UNK	0.00	0.00	2,500.00	-2,500.00	0.0%
25 EMER	0.00	0.00	1,000.00	-1,000.00	0.0%
26 CLEAN	0.00	0.00	80,000.00	-80,000.00	0.0%
27 REPAIR	0.00	0.00	6,000.00	-6,000.00	0.0%
29 TV	0.00	0.00	2,500.00	-2,500.00	0.0%
31 LOCATE	0.00	0.00	10,000.00	-10,000.00	0.0%
32 Cap. Imp.					
CIP eng	0.00	0.00	30,000.00	-30,000.00	0.0%
CIP pipe	0.00	0.00	300,000.00	-300,000.00	0.0%
Total 32 Cap. Imp.	0.00	0.00	330,000.00	-330,000.00	0.0%
Total Sewage Collection	0.00	0.00	432,000.00	-432,000.00	0.0%
SASM Sewage Treat. & Disp.	0.00	0.00	608,534.00	-608,534.00	0.0%
Total Collection/Treatment	0.00	0.00	1,043,534.00	-1,043,534.00	0.0%
Total Op Exp	9,110.86	9,110.86	1,183,259.00	-1,174,148.14	0.8%
Total Expense	9,110.86	9,110.86	1,183,259.00	-1,174,148.14	0.8%
Net Ordinary Income	-9,110.86	-9,110.86	-275,525.00	266,414.14	3.3%
Other Expense					
Grant-Funded Expense	0.00	0.00	0.00		
Total Other Expenses	0.00	0.00	0.00		
Net Excess/(Deficiency)	**-9,110.86**	**-9,110.86**	**-275,525.00**		

Almonte Sanitary District
Balance Sheet

	July '26	June '26
ASSETS		
Current Assets		
Checking/Savings		
Bank Accounts		
CI Fund 8002	587,297.99	587,297.99
OP Fund 8035	-281,056.71	-312,273.75
Personnel Account	21,543.04	21,549.54
Total Bank Accounts	327,784.32	296,573.78
Total Checking/Savings	327,784.32	296,573.78
Other Current Assets		
Undeposited Funds	0.00	0.00
Total Other Current Assets	0.00	0.00
Total Current Assets	327,784.32	296,573.78
Fixed Assets		
Fixed Assets		
Original Cost		
Line Betterments	3,413,425.58	3,413,425.58
Original Lines	210,000.00	210,000.00
Contributed Lines	34,600.00	34,600.00
Total Original Cost	3,658,025.58	3,658,025.58
Accumulated Depreciation	-748,109.94	-748,109.94
Total Fixed Assets	2,909,915.64	2,909,915.64
Total Fixed Assets	2,909,915.64	2,909,915.64
TOTAL ASSETS	**3,237,699.96**	**3,206,489.42**
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable	0.00	-903.80
Retention Withheld	0.00	0.00
Total Current Liabilities	0.00	-903.80
Total Liabilities	0.00	-903.80
Equity		
30000 · Opening Balance Equity	47,554.80	47,554.80
32000 · Retained Earnings	289,340.38	687,359.40
33000 · Fixed Asset Fund	2,909,915.64	2,909,915.64
Net Income	-9,110.86	-437,436.62
Total Equity	3,237,699.96	3,207,393.22
TOTAL LIABILITIES & EQUITY	**3,237,699.96**	**3,206,489.42**

ALMONTE SANITARY DISTRICT

P.O. BOX 698, MILL VALLEY, CALIFORNIA 94942-0698 (415) 388-8775

Manager's Report

July 27, 2026

1. **SSOs and Sewer System Issues:**

2. **Private Laterals:**

263-265 Morning Sun Ave Two private laterals need to be re-routed for District connection.

260 Cleveland Ave. Inspected and issued Certificate of Compliance. (Hardiman/Trenchless Titan)

191 Morning Sun Ave. House is listed for sale, lateral needs inspection.

148 California Ave. Inspected and issued Certificate of Compliance. (Sewer Connection, Inc.)

99 California Ave. Private lateral needs repair. (Pipe Spy Marin)

3. **Administrative:**

- Submitted Bob's Donuts renewal permit information to CMSA (FOG) for July 2026- June 30, 2029.
- Reached out to Dan Miller. He informed me that Linda and Casey were appointed to Almonte Sanitary District's Board of Directors. The Board of Supervisors approved seats with a Special Election.
- Sent an email requesting reimbursement to Novato Tree Service and their insurance claim department regarding SSO on Maxwell Lane.
- Submitted Property Tax adjustments of commercial EDU calculations to County of Marin.
- Submitted BayREN (the Bay Area Regional Energy Network) financing survey to County of Marin.

ALMONTE SANITARY DISTRICT

P.O. BOX 698, MILL VALLEY, CALIFORNIA 94942-0689 (415) 388-8775

AGENDA COVER PAGE

Subject: Approval of Preliminary Budget FY 2026/27.

New Business – Item 1.

Date: July 27, 2026

Issue: Board will review FY 2026/27 Preliminary Budget for Approval.

Almonte Sanitary District
FY26/27 Preliminary Budget

	25/26 Budget	25/26 Actual as of June 2026	Prelim 26/27 Budget
Ordinary Income/Expense			
Income			
Op. Rev.			
ASD Fee FA-4120000			
411125 · ASD Fees	653,124.00	643,327.14	650,000.00
Total ASD Fee FA-4120000	653,124.00	643,327.14	650,000.00
ASD Fees			
TCSD	5,589.00	5,589.00	5,589.00
Franchise Fee - MVRS	7,795.70	8,096.12	8,100.00
Lateral Permit	3,000.00	4,200.00	4,000.00
Total ASD Fees	16,384.70	17,885.12	17,689.00
Total Op. Rev.	669,508.70	661,212.26	667,689.00
Non-Op. Rev.			
Aid from Gov. Agencies			
451910 · HOPTR	300.00	465.18	465.00
Total Aid from Gov. Agencies	300.00	465.18	465.00
ERAF			
411820 · PT Excess ERAF	56,000.00	57,705.64	58,000.00
411810 · PT Reverse ERAF	6,800.00	6,364.67	6,500.00
441120 · ERAF Int.	250.00	389.72	400.00
Total ERAF	63,050.00	64,460.03	64,900.00
Interest			
4410125 Pooled Int.			
CI Fund	20,000.00	18,644.53	18,650.00
OP Fund	2,000.00	4,149.05	4,200.00
Total 4410125 Pooled Int.	22,000.00	22,793.58	22,850.00
Total Interest	22,000.00	22,793.58	22,850.00
PTax			
411110 · PT Cur. Sec.	134,000.00	144,395.32	145,000.00
411115 · PT Unitary	1,000.00	1,984.89	2,000.00
411030 · PT Cur. Unsec.	2,400.00	2,524.67	2,600.00
411210 · PT Supp. Assmt. Cur.	1,600.00	1,721.45	1,800.00
411215 · PT Supp. Unsec.	120.00	128.38	130.00
411310 · PT Supp. Assmt. Redempt	100.00	83.23	100.00
4110310 PT PriorYr SecRed	0.00	0.00	
411135 · PT Prior Unsec.	150.00	183.96	200.00
Total PTax	139,370.00	151,021.90	151,830.00
Total Non-Op. Rev.	224,720.00	238,740.69	240,045.00
Total Income	894,228.70	899,952.95	907,734.00
Expense			
Op Exp			
Administration			
Salaries/Benefits			

Almonte Sanitary District
FY26/27 Preliminary Budget

	25/26 Budget	25/26 Actual as of June 2026	Prelim 26/27 Budget
Manager Cost			
SalaryBase	60,000.00	60,711.32	65,000.00
Manager Admin Support	500.00	0.00	0.00
Total Manager Cost	60,500.00	60,711.32	65,000.00
Board Cost			
Elect. Off. Reg. Mtg.	7,000.00	9,300.00	9,300.00
Elect. Off. Spec. Mtg.	5,500.00	4,050.00	4,100.00
Total Board Cost	12,500.00	13,350.00	13,400.00
Payroll Expenses			
TotEmployer Taxes	6,000.00	5,938.98	6,000.00
Bank Fee	90.00	71.50	75.00
Payroll Service	1,600.00	1,861.74	1,900.00
Total Payroll Expenses	7,690.00	7,872.22	7,975.00
Admin Services			
Bookkeeping	3,500.00	3,344.00	3,500.00
Total Admin Services	3,500.00	3,344.00	3,500.00
Total Salaries/Benefits	84,190.00	85,277.54	89,875.00
Contract & Prof Services			
Marin Co.			
460150 · PT AdminFee	2,644.00	3,245.89	3,500.00
460120 · ASD AdminFee	500.00	0.00	
Total Marin Co.	3,144.00	3,245.89	3,500.00
Fees - Dues & Service			
CSDA	3,600.00	3,632.00	3,700.00
LAFCO	500.00	489.99	500.00
MarinCo Encrch Prmt	600.00	0.00	
MarinMap	0.00	0.00	
PO Box Fee	300.00	0.00	
SWRCB	3,500.00	3,945.00	4,000.00
USA	500.00	1,021.07	1,500.00
Total Fees - Dues & Service	9,000.00	9,088.06	9,700.00
Prof. Services			
Audit	8,600.00	9,300.00	9,600.00
Engineering	7,000.00	0.00	7,000.00
IT Support	1,000.00	0.00	1,000.00
Legal	2,500.00	0.00	2,500.00
Total Prof. Services	19,100.00	9,300.00	20,100.00
Total Contract & Prof Services	31,244.00	21,633.95	33,300.00
Liability Ins., Claims			
Ins. Prem.			
CSRMA Liability	8,000.00	8,065.00	8,200.00
SDRMA Wrkrs' Cmp.	1,000.00	-0.24	

Almonte Sanitary District
FY26/27 Preliminary Budget

	25/26 Budget	25/26 Actual as of June 2026	Prelim 26/27 Budget
Total Ins. Prem.	9,000.00	8,064.76	8,200.00
Total Liability Ins., Claims	9,000.00	8,064.76	8,200.00
Office			
Election			
County Fees	800.00	501.52	600.00
Public Notices	100.00	0.00	
Total Election	900.00	501.52	600.00
Off. Exp.			
Computer	1,000.00	0.00	
Printing	750.00	145.00	750.00
Software	4,000.00	4,384.11	5,000.00
Supplies	1,000.00	767.48	1,000.00
Total Off. Exp.	6,750.00	5,296.59	6,750.00
Utilities			
Telephone	1,000.00	514.26	1,000.00
Total Utilities	1,000.00	514.26	1,000.00
Total Office	8,650.00	6,312.37	8,350.00
Total Administration	133,084.00	121,288.62	139,725.00
Collection/Treatment			
FOG Program	3,000.00	2,447.58	3,000.00
Sewage Collection			
00-UNK	4,000.00	0.00	2,500.00
25 EMER	10,000.00	9,760.00	1,000.00
26 CLEAN	80,000.00	74,015.00	80,000.00
27 REPAIR	6,000.00	3,925.00	6,000.00
29 TV	2,000.00	1,475.00	2,500.00
31 LOCATE	15,000.00	4,575.00	10,000.00
32 Cap. Imp.			
CIP eng	40,000.00	65,769.08	30,000.00
CIP pipe	432,000.00	435,918.00	300,000.00
Total 32 Cap. Imp.	472,000.00	501,687.08	330,000.00
Total Sewage Collection	589,000.00	595,437.08	432,000.00
SASM Sewage Treat. & Disp.	590,001.00	590,001.00	608,534.00
Total Collection/Treatment	1,182,001.00	1,187,885.66	1,043,534.00
Total Op Exp	1,315,085.00	1,309,174.28	1,183,259.00
Total Expense	1,315,085.00	1,309,174.28	1,183,259.00
Net Ordinary Income	-420,856.30	-409,221.33	-275,525.00
Net Income	**-420,856.30**	**-409,221.33**	**-275,525.00**

ALMONTE SANITARY DISTRICT

P.O. BOX 698, MILL VALLEY, CALIFORNIA 94942-0689 (415) 388-8775

AGENDA COVER PAGE

Subject: District Line Point Repair Morning Sun Ave-Shoreline Hwy.

New Business – Item 2.

Date: July 27, 2026

Issue: Two houses on Morning Sun Ave need reconnection to a section of collapsed District Line. Board will review bids and amount to be spent on repair.

HARDIMAN CONSTRUCTION'S
TRENCHLESS TITAN
SEWER REPAIR

July 21, 2026

CUSTOMER NAME:
Almonte Sanitary District
Attn: Shonn Dougherty
manager@almontesd.org
415-388-8775

PROJECT DESCRIPTION:
Emergency Point Repair
270 Shoreline Highway
Mill Valley, CA 94941

PROPOSAL

Hardiman Construction, Inc. will furnish labor, material and equipment to perform and complete the following work for the project noted above per the Almonte Sanitary District's specifications. All work will be completed in a workmanlike manner according to standard building practices as follows:

1. Excavate to a maximum depth of 5' to expose the existing 6" VCP sewer main pipe where it has collapsed in the easement between 270 and 272 Shoreline Hwy.
2. Remove and replace up to a maximum of 5' of damaged/defective 6" VCP sewer main pipe with new 6" HDPE pipe.
3. Backfill, compact and restore the site.

FOR THE SUM OF $4,800.00

NOTE: If the repair is more than 5' deep and the repair longer than 5', additional work will be billed on a time and material basis.

Respectfully submitted,

Gerry Hardiman
Hardiman Construction
Trenchless Titan
415-924-2555 ofc
415-847-0010 cel

NORTHSIDE ENGINEERING

Estimate

Estimate#336 Date: 07/22/2026

THIS ESTIMATE IS ADDRESS TO:
Name: Almonte Sanitary District
Address:270/272 Shoreline Highway

Description:Excavate to repair 6” clay sewer main line, Install up to 5ft of new 6” HDPE pipe with approved shear band couplings.

Northside Engineering Inc.
2029 Vicente Street,
San Francisco
CA 94116

(415)706-4181

License # 845208

On------, Northside Engineering completed an inspection of the sewer lateral at the above Project Location. As a result its inspection Northside Construction was requested to provide an estimate to replace the lateral from the foundation to the sanitary district main. The following Estimate to complete this Project is submitted for your consideration.

The replacement of the sewer lateral includes the following scope of work:

- ❏ Complete a pre-production inspection to confirm pipe location, depth, slope and Project scope of work.
- ❏ Secure all necessary permits.
- ❏ Call USA to locate all underground utilities.
- ❏ Install shoring as required for excavation safety.
- ❏ Insertion of gravel bed under any exposed pipe and/or fittings to prevent pipe displacement.
- ❏ Test and coordinate inspection of new lateral with appropriate sanitary district staff.
- ❏ Backfill and proper soil compaction.
- ❏ Removal of construction equipment and job site clean up.

$4200

TOTAL: $420

*Upon completion of authorized, approved and performed work, the balance is to be paid to Northside Engineering in full via cash or check, within 7 days of completion.

Northside Engineering Inc.
2029 Vicente Street,
San Francisco
CA 94116

(415)706-4181

License # 845208

Date: ______________________________

Print Name: ______________________________

Signature: ______________________________

By my above signature I indicate my acceptance of this Estimate and give my permission to proceed. I acknowledge reading the Terms and Conditions on the reverse side e of this page and getting classification from Northside Construction for any that I did not understand prior to signing this document. By my signature I acknowledge responsibility for payment for this Project upon its completion.

ALMONTE SANITARY DISTRICT
P.O. BOX 698, MILL VALLEY, CALIFORNIA 94942-0689 (415) 388-8775

AGENDA COVER PAGE

Subject:
2025-2026 Auditor- Consideration of engaging Terry Krieg for FY 2025-2026 Audit.

Old Business – Item 1.

Date: July 27, 2026

Issue: Consider Terry Krieg for approval to conduct and complete the FY 2024-2025 Audit. State requires rotation of lead audit partner every six years. Last rotation FY 2021 (R.J. Ricciardi).

california special district audit requireme

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AI Overview

To comply with California special district audit regulations, districts must submit annual independent audits to the California State Controller's Office and their local county auditor within 12 months of the fiscal year-end, following strict rules for partner rotation.

Under Government Code Section 12410.6, special districts must rotate their **lead audit partner**, **coordinating audit partner**, or **partner responsible for reviewing the audit** every six years. An accounting firm cannot employ the same partner to provide audit services to the same local agency for six consecutive fiscal years. Sco.ca.gov

The primary California requirements for special district audits include:

- **Annual Frequency:** Standard audits are performed or arranged by the County Auditor and conform to minimum standards prescribed by the State Controller. FindLaw
- **Threshold Exceptions:** Special districts with annual revenues not exceeding $150,000 (which may rise under SB 992) may apply to replace the annual audit with a biennial audit, financial review, or financial compilation, depending on unanimous board approval. Digital Democracy | Cal... +1
- **Firm Rotation vs. Partner Rotation:** While California law mandates **partner rotation after six years**, it does not require a full change in the CPA firm itself. However, districts often choose to issue a Request for Proposals (RFP) every few years as a best practice to ensure impartiality and maintain competitive pricing. Sco.ca.gov +4

To help you with your specific district's compliance, could you tell me:

- What is your district's **annual revenue**?
- Is this audit being handled by the county or by an **independent CPA**?
- How many consecutive years has your **current lead partner** been on the account?

6 sites