

# ALMONTE SANITARY DISTRICT

P.O. BOX 698, MILL VALLEY, CALIFORNIA 94942-0698 (415) 388-8775

## DIRECTORS

Lew Kious, Chair  
Casey Bertenthal, Secretary-Treasurer  
Anne Lahaderne  
Linda Rames  
Laura Marks

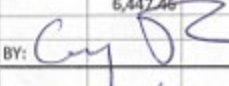
## DISTRICT MANAGER

Shonn Dougherty

### Minutes from July 22, 2024

Regular Meeting of the Board of Directors  
at Sewerage Agency of Southern Marin  
450 Sycamore Avenue, Mill Valley

1. Call to Order: Chair Kious called the meeting to order at 6:00 P.M. Present: Lew Kious, Anne Lahaderne, Casey Bertenthal, Linda Rames, Dave Haflich, Shonn Dougherty (District Manager).
2. Approval of Minutes for June 24, 2024 Meeting. Motion to Approve by Linda, Seconded by Casey. Approved 4-0.
3. Public Open Time:
4. Secretary-Treasurer's Report: Casey reported as of this warrant cycle in fiscal 2024-25, we have spent \$37,760.75. This period equates to 8% of the 2024-25 annual budget year. We have \$607,023.43 remaining in reserves. Motion to Approve made by Anne, Seconded by Lew. Approved 4-0.
5. Reports by Representatives to Other Meetings: Lew attended the Marin CSDA meeting. The Board is still figuring out how to make meetings more attractive for public attendance. SASM meeting was a closed session to discuss litigation.

Almonte Payroll	# of Meeti	Rate	Gross Amt	Net Amt	Check # or Function	Notes
Shonn Dougherty	Salary	4,270.00	4,270.00	3,552.77	10742	
David Haflich	Salary	500.00	500.00	461.75	10743	
Lew Klous/Almonte	3	175.00	525.00	484.83	10744	Almonte, SASM, CSDA
Anne Lahaderne	1	150.00	150.00	138.52	10745	
Linda Rames	1	150.00	150.00	138.53	10746	
Casey Bertenthal	1	175.00	175.00	161.61	10741	
Alyssa Schiffmann	1099-1 hr	\$135/hr	135.00	135.00	10747	
Coastal Payroll Charges			101.04		EFT US Bank	
Employer Soc. Sec			357.74		EFT US Bank	
Employer Medicare			83.68		EFT US Bank	
Total Financial Liability			6,447.46		US Bank	
	BY:				Casey Berten Sec/Treas	
	DATE:	7/22/24				


On July 22, 2024 THE GOVERNING BOARD OF THE ALMONTE SANITARY DISTRICT APPROVED THE FOLLOWING WARRANTS FOR PAYMENT:

WARRANT NUMBER	IN FAVOR OF	PURPOSE	FUND TO BE CHARGED	OBJECT	AMOUNT
182180645	Roto Rooter (Donald J Calegarl Ent Inc)	3 USAs @ \$225.00, 1 USA @ \$250.00 (\$925.00), Emergency (\$1,035.00), Televising (\$28,875.00)	8035	521810	30,835.00
182180646	Shonn Dougherty	AT&T District Phone Bill (\$42.49), Google Workspace (\$28.80),	8035	521810	71.29
182180647	Marin County Register of Voters	Election Setup Fee	8035	521810	250.00
182180648	Almonte Sanitary District	Payroll Funding, July Payroll Liability	8035	511110	6,447.46

**SUMMARIES BY CLASS**

511110 SALARIES	6,447.46
521810 OPERATING EXPENSES	31,156.29
522512 CAPITAL PROJECTS	
<b>Total</b>	<b>37,603.75</b>

PAGE TOTAL: 37,156.29

BY:   
Secretary Treasurer

6. Manager's Report: A comprehensive Manager's report was included in the Board Packet.

7. New Business:

**SB 1383 Regional Grant Update, Money Received by TCSD, Garrett Toy Presenting.**

Garrett presented information to the Board about the Regional Application for Cal Recycle Grant. TCSD is taking the lead for all reporting and allocations. Lew requested a report from Garrett every other month to update Almonte on allocations and compliances with Grant money.

**2024/25 Preliminary Budget.**

Held over until next month's meeting.

**2023-2024 Auditor- Consideration of engaging Terry Krieg for FY 2023-2024 Audit.**

Held over until next month's meeting.

8. Old Business:

**Approve District Manager Manual for Practices.**

The Board reviewed and accepted the draft for District Manager Practices. Motion to Approve made by Linda, seconded by Casey. Approved 4-0.

9. Board Directors Members Open Time:

10. Next Meeting Date: August 26, 2024 @ 6pm.

11. Adjournment: The meeting was adjourned at 6:40 pm. Motion to adjourn made by Anne, Seconded by Linda. Approved 4-0.

