

# ALMONTE SANITARY DISTRICT

P.O. BOX 698, MILL VALLEY, CALIFORNIA 94942-0698 (415) 388-8775

## DIRECTORS

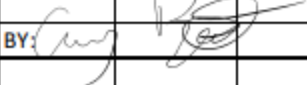
Lew Kious, Chair  
Casey Bertenthal, Secretary-Treasurer  
Anne Lahaderne  
Linda Rames  
Robert Cox

DISTRICT MANAGER  
Shonn Dougherty

## Minutes from April 24, 2023

Regular Meeting of the Board of Directors  
at Sewerage Agency of Southern Marin  
450 Sycamore Avenue, Mill Valley

1. Call to Order: Chair Kious called the meeting to order at 6:00 P.M. Present: Lew Kious, Anne Lahaderne, Linda Rames, Robert Cox, Dave Haflich, Shonn Dougherty (District Manager).
2. Approval of Minutes for March 27, 2023 Meeting. Motion to Approve by Robert, Seconded by Anne. Approved 3-0. Linda abstained; she was absent from last month's Meeting.
3. Public Open Time:
4. Secretary-Treasurer's Report: Shonn reported as of this warrant cycle in fiscal 2022-23, we have spent \$458,699.75 which is 36.0% of the annual budget. This period equates to 83% of the 2022-23 annual budget year. We have \$1,198,800.99 remaining in reserves. Motion to approve made by Anne, Seconded by Linda. Approved 4-0.
5. Reports by Representatives to Other Meetings: Lew attending SASM Board Meeting. The annual planning session was covered by the Board, long meeting. New regulations from EPA are expected to be implemented to entities next year. Nute presentation included information concerning the refurbishment of the SASM outfall line from plant to Raccoon Straits. Capital Improvement Project progress- upgrades complete, retained \$100k for any possible problems. SASM rates will increase in 2025.

Almonte Payroll	# of Meetings	Rate	Gross Amt	Net Amt	Check # or Function	Notes
Shonn Dougherty	Salary	4,066.67	4,066.67	3,388.54	10633	
David Haflich	Salary	500.00	500.00	461.75	10634	
Lew Kious/Almonte	2	175.00	175.00	323.23	10635	Meetings-Almonte, SASM
Anne Lahaderne	1	150.00	150.00	138.53	10636	
Linda Rames	1	150.00	150.00	138.53	10637	
Robert Cox	1	150.00	150.00	138.53	10632	
Casey Bertenthal	1	175.00	175.00	161.61	10631	
Alyssa Schiffmann	1099-1.75 hrs	\$135/hr	236.25	236.25	10638	
Coastal Payroll Charges			100.76		EFT US Bank	
Employer Soc. Sec			343.58		EFT US Bank	
Employer Medicare			80.34		EFT US Bank	
Total Financial Liability			6,302.60		US Bank	
					BY: 	Casey Bertenthal Sec/Treas
					DATE: 4/24/23	

On April 24, 2023 THE GOVERNING BOARD OF THE ALMONTE SANITARY DISTRICT APPROVED THE FOLLOWING WARRANTS FOR PAYMENT:

WARRANT NUMBER	IN FAVOR OF	PURPOSE	FUND TO BE CHARGED	OBJECT	AMOUNT
182180559	Roto Rooter (Donald J Calegari Ent Inc)	7 USA's @ (\$225.00)	8035	521810	1,575.00
182180560	Shonn Dougherty	AT&T District Phone Bill (\$41.87), Google Workspace (\$12.00)	8035	521810	53.87
182180561	Nute Engineering	2022-23 CIP Engineering INV# 22533	8035	521810	7,878.98
182180562	Almonte Sanitary District	Payroll Funding, April Payroll Liability	8035	511110	6,302.60

**SUMMARIES BY CLASS**

511110 SALARIES  
521810 OPERATING EXPENSES  
522512 CAPITAL PROJECTS

6,302.60
1,628.87
7,878.98

**Total 15,810.45**

**PAGE TOTAL: 15,810.45**

BY:  Casey Bertenthal  
TITLE: Secretary Treasurer Sec/Treas

6. Manager's Report: A comprehensive Manager's report was included in the Board Packet.

7. New Business:

**Resolution 2023-01- Adopting the Appropriations Limit for Fiscal Year 2021-2022 (Audit). (ON HOLD UNTIL MAY MEETING)**

8. Old Business:

**Consideration of enacting a Sewer Service Rebate Program.** Board considered carrying over the Rebate Program for further Agenda addressment. The Board voted 2-2 to take off Agenda. The Rebate Program was closed out as an Agenda Item. No Quorum, fails to carry over item.

9. Board Directors Members Open Time:

10. Next Meeting Date: May 22, 2023 @ 6pm.

11. Adjournment: The meeting was adjourned at 6:37pm. Motion to adjourn made by Linda, Seconded by Robert. Approved 4-0.