

ALMONTE SANITARY DISTRICT

P.O. BOX 698, MILL VALLEY, CALIFORNIA 94942-0689 (415) 388-8775

DIRECTORS

Lew Kious, Chair
Anne Lahaderne, Secretary-Treasurer
Linda Rames
Robert Cox

DISTRICT MANAGER

Shonn Dougherty

Minutes from November 16, 2020

Regular Meeting of the Board of Directors
at Sewerage Agency of Southern Marin
450 Sycamore Avenue, Mill Valley

1. Call to Order: Chair Kious called the meeting to order at 5:05 P.M. Present: (Via Zoom Video Platform) Lew Kious, Anne Lahaderne, Linda Rames, Robert Cox, Dave Haflich, Shonn Dougherty (District Manager).
2. Approval of Minutes for October 26, 2020 Meeting and Amended Minutes from September 28, 2020 Meeting. Motion to Approve by Linda, Seconded by Robert. Approved 4-0.
3. Public Open Time: No Public.
4. Secretary-Treasurer's Report: Anne reported as of this warrant cycle in fiscal 2020-2021, we have spent, \$44,680.61 which is 4% of the annual budget. This period equates to 42% of the 2020-2021 annual budget. We have \$938,417.00 remaining in reserves. Motion to approve Warrant List and payroll made by Robert, Seconded by Anne. Approved 4-0.
5. Reports by Representatives to Other Meetings: SASM meeting scheduled for Thursday November 19th, Lew will report at Almonte's December Board Meeting.

6. Manager's Report: A comprehensive Manager's report was included in the Board Packet.

7. New Business: **SSMP**- Dave reported that the SSMP was completed for Board Approval. The 129-page document was emailed to the Board Members. The SSMP (Sewer System Management Plan) must be recertified every 5 years. Modifications include adding the FOG program used through CSMA, updating contacts and phone numbers in the SSROP section, and rearranging the order of items to comply with the State's reorganized item order. Motion to Approve SSMP made by Linda, Seconded by Anne. Approved 4-0.

5 Parcels Back Charges-Special District Assessment (Ordinance 2015-02)-Held over until December's Board Meeting.

8. Old Business: **New Auditor FY 2019-2020** (Held over until next month)

Almonte Sanitary District Website Update- Lew reported he has been in contact with Streamline about when they can perform the work. He has a meeting on Tuesday the 17th with them regarding contract. Our County Counsel has reviewed and approved contract.

9. Board Directors Members Open Time:

10. Next Meeting Date: December 14, 2020 @ 5pm.

11. Adjournment: The meeting was adjourned at 5:38pm. Motion to adjourn made by Anne, Seconded by Lew. Approved 4-0.

