

ALMONTE SANITARY DISTRICT

P.O. BOX 698, MILL VALLEY, CALIFORNIA 94942-0689 (415) 388-8775

DIRECTORS

Lew Kious, Chair
Anne Lahaderne, Secretary-Treasurer
Linda Rames
Robert Cox

DISTRICT MANAGER

Shonn Dougherty

Minutes from April 20, 2020

Regular Meeting of the Board of Directors
at Sewerage Agency of Southern Marin
450 Sycamore Avenue, Mill Valley

1. Call to Order: Chair Kious called the meeting to order at 5:42 P.M. Present: (Via Zoom Video Platform) Lew Kious, Anne Lahaderne, Linda Rames, (Robert Cox -Via Phone with permission from the Brown Act), Dave Haflich, Shonn Dougherty (District Manager).
2. Approval of Minutes for February 24, March 12, (Special Meeting) 2020, and March 23, 2020 meeting.
3. Public Open Time: No Public.
4. Public Hearing: Review and Approval of Dipsea Café Administrative Order. (Postponed due to Shelter in Place)
5. Secretary-Treasurer's Report: Anne reported as of this warrant cycle in fiscal 2019-2020, we have spent \$656,612.95, which is 84.6% of the annual budget. This period equates to 84% of the 2019-2020 annual budget. We have \$971,136.62 remaining in reserves. Motion to approve Warrant List and payroll made by Anne, Linda seconded. Approved 4-0.
6. Reports by Representatives to Other Meetings:
7. Manager's Report:
8. New Business: (Postponed due to Shelter in Place)
9. Old Business: (Postponed due to Shelter in Place)

On April 20, 2020 THE GOVERNING BOARD OF THE ALMONTE SANITARY DISTRICT APPROVED THE FOLLOWING WARRANTS FOR PAYMENT:

WARRANT NUMBER	IN FAVOR OF	PURPOSE	FUND TO BE		
			CHARGED	OBJECT	AMOUNT
182180352	Roto Rooter (Donald J. Calegari Ent Inc.)	(USA's 13@-\$168.00-(\$2,184.00), 1@-\$198.00,1@-\$297.00.) Manhole locate 222 Beryl St.-(198.00) 2020 Cleaning Program (\$2,263.50) 125 Stanford back up investigation(\$650.00) 215 Rosemont Sewer leak investigation(\$386.00)	8035	521810	6,176.50
182180353	Shonn Dougherty	AT&T(\$32.95)	8035	521810	32.95
182180354	Sewerage Agency of Southern Marin	2020 Pooled Liability Insurance, CSRMA	8035	521810	2,499.00
182180355	Nute Engineering	Invoice #20846 CIP Engineering Services 2019-2020	8035	521810	2,585.00
182180356	Nute Engineering	Invoice #20937 CIP Engineering Services 2020 (drafting/bid set up)	8035	521810	2,190.00
182180357	Nute Engineering	Invoice #20930 Emergency Repair Support	8035	521810	285.00
182180358	Nute Engineering	Invoice #20905 CIP Engineering Services 2019-2020	8035	521810	8,095.75
182180359	Glosago Engineering	Progress Payment #2 2019-2020 CIP	8035	521810	71,124.60
182180360	Almonte Sanitary District	Payroll funding, Exact April Payroll Liability	8035	511110	5,215.42

SUMMARIES BY CLASS

511110 - SALARIES 5,215.42
 521810 - OPERATING EXPENSES 8,993.45
 525512 - CAPITAL PROJECTS 83,975.35

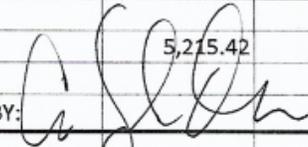
Total 98,184.22

PAGE TOTAL: 98,184.22

BY:  Anne Lahaderne

TITLE:  Sec/Treas

April 2020
 Staff Consultant Payments

Almonte Payroll	# of Meetings	Rate	Gross Amt	Net Amt	Check # or Function	Notes
Shonn Dougherty	Salary	3,700.00	3,700.00	3,074.50	10355	
David Hafflich	Salary	500.00	500.00	461.75	10356	
Lew Kiou/Almonte	1	125.00	125.00	115.44	10357	Lew was paid \$100 last month for April SASM Meeting
Anne Lahaderne	1	125.00	125.00	115.44	10358	
Linda Rames	1	100.00	100.00	92.35	10359	
Robert Cox	1	100.00	100.00	92.35	10354	
Alyssa Schiffmann	1099 1 hr	\$130/hr	130.00	130.00	10360	
Paystar Charges			79.70		EFT US Bank	
Employer Soc. Sec			288.30		EFT US Bank	
Employer Medicare			67.42		EFT US Bank	
Total Financial Liability			5,215.42		US Bank	
BY: 	Anne Lahaderne Sec/Treas					
DATE: 4-20-2020						

10. Board Directors Members Open Time:

11. Next Meeting Date: May 18th, 2020 @ 5pm.

12. Adjournment: The meeting was adjourned at 5:50pm. Motion to adjourn made by Anne, Seconded by Linda. Approved 4-0.